



## **Pre-meeting Reports**

### **Suffolk County Council (SCC) Councillor Report**

The SCC Councillor had circulated her monthly report ahead of the meeting. A copy is appended to the minutes.

Thank you to those who arranged Remembrance Sunday and to everyone who attended. Positive comments have been received for having a church service followed by the ceremony at the War Memorial. Thanks to the staff at the Old Generator Station for serving an amazing buffet which worked well. Everyone seemed to be having an enjoyable time.

All Councillors and volunteers were thanked for another successful bonfire evening, probably the best attended so far.

A reminder to please look at the SCC budget survey if you are able. As at last Friday, 329 people had responded. SCC are as previously reported working on the budget and the impacts from the latest Government budget. It would be churlish not to support the National living wage, however there are large impacts from that. Examples include care services costs and other services delivered throughout Local Authorities.

This morning strange signs appeared on the roundabout without permission, these have now been removed.

### **East Suffolk Council (ESC) Councillor Report**

Councillor Daly had circulated their Parish Report ahead of the meeting. A copy is appended to the minutes. The Energy Report will be circulated shortly.

Funds of £537,000 over 3 years have been made available to support town centres as part of the East Suffolk Town Initiative.

In relation to the issue of campervans parking at Slaughden, it was reported that SCC are the landowner and have been invited to an on-site meeting in early December. A Councillor from Aldeburgh Town Council and the SCC Councillor would like to attend this meeting. The Town Clerk will be notified of the date of this meeting when arranged. Aldeburgh Town Council requests changes to the ESC website as this currently directs campervans to park at Slaughden.

Aldeburgh Town Council requested that the Parking Review for the whole of Aldeburgh is brought forward and requested an update on the reviews that had been completed for Felixstowe and Woodbridge. Councillors highlighted that there are issues on Crag Path with parking. Also, there is a limit of 4 hours in all ESC car parks which means that staff working in the town cannot use them, as they need parking for a working day. We would suggest the parking length of time period is increased to allow them to work a full day.



The issue will be raised with Anne Parker (ESC Parking Service) to stress the need for a Parking Review.

A Councillor asked if Councillor Daly would be attending the meeting at the Fairfield Centre about the grass cutting and maintenance of the Church Farm area. Councillor Daly was not aware of the meeting but will be interested to find out more about this.

### **Police Report**

Information can be found on the link below in relation to crimes and priorities for Aldeburgh by zooming into the map. Actual locations and details of crimes are kept anonymous.

The link is below:

<https://www.suffolk.police.uk/area/your-area/suffolk/halesworth/leiston-saxmundham-and-aldeburgh/contact-us/crime-map>

**The Councillor Daly left the meeting at 7.17pm.**



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**MINUTES OF THE ALDEBURGH TOWN COUNCIL MEETING HELD IN THE  
MOOT HALL ON MONDAY 11<sup>th</sup> NOVEMBER 2024 AT 7PM**

**Present:** Cllr Armytage, Cllr Fellowes, Cllr Fox, Cllr Haworth, Cllr Haworth-Culf  
(Chair), Cllr Langley, Cllr Lumpkin and Cllr Webster

**In attendance:** Town Clerk and Deputy Town Clerk

There were no members of the public in attendance.

**232. To receive and accept apologies and to note absentees**  
Apologies were received from Cllr Bond, Cllr Walker and Cllr Jones.

**233. Declarations of Interest**

**Item 258 & 264**

**Cllr Haworth-Culf** declared a non-registerable interest as a Trustee of Aldeburgh United Charities. The Town Clerk has granted a dispensation to participate and vote for the civic year 2024/25 (request DISP4/2024)

**Cllr Lumpkin** declared a non-registerable interest as a Trustee of Aldeburgh United Charities. The Town Clerk has granted a dispensation to participate and vote for the civic year 2024/25 (ref: DISP7/2024)

**Item 262**

**Cllr Lumpkin** declared a non-registerable interest as a Trustee of the Fairfield Centre.

**Item 236**

**Cllr Haworth-Culf** declared a non-registerable interest as a relation of one of the payees on the Payments List.

**Cllr Haworth** declared a non-registerable interest as a relation of one of the payees on the Payments List.

**234. To approve the minutes of the meeting of the Town Council held on 14<sup>th</sup> October 2024.**

A Councillor challenged the recording of en bloc voting of the meeting held on 14<sup>th</sup> October. The Councillor stated that items should be recorded to show the single vote following the items that have been voted together and requested that these changes be made in the minutes. The Councillor also drew attention to two typing errors to be corrected.

The requested changes to the minutes were **PROPOSED** for **APPROVAL** by Cllr Webster and **SECONDED** by Cllr Fox.

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Signed (Chair): \_\_\_\_\_ Dated: \_\_\_\_\_



In favour 8  
Against 0  
Abstained 0

Council **RESOLVED** that the minutes from the meeting on 14<sup>th</sup> October 2024 be accepted as a true record following the amendments being made during the meeting and were signed by the Chair.

The Town Clerk asked that issues relating to the minutes be brought to her attention in advance of issuing the meeting pack, so that administrative errors could be corrected in advance.

**235. To approve the Income list for the previous month.**

**PROPOSED** for **APPROVAL** by Cllr Fellowes and **SECONDED** by Cllr Haworth.

In favour 8  
Against 0  
Abstention 0

Council **RESOLVED** to approve the income list for the previous month.

**236. To approve the Payments list for the current month.**

The Deputy Town Mayor chaired this item due to the conflict that had been declared earlier by the Mayor.

A Councillor raised concerns that items included in an invoice to Ian Price had included non-heritage items and were therefore not part of the Levelling Up grant received from ESC. The Town Clerk clarified that the change that is needed, if necessary, was of an administrative nature in terms of how the item is coded in the accounts.

The Payments list, considering the administrative change that may need to take place, was **PROPOSED** for **APPROVAL** by Cllr Fox and **SECONDED** by Cllr Lumpkin.

In favour 5  
Against 1  
Abstention 2

Council **RESOLVED** to approve the payments list for the current month.

**237. To note receipt of the report from the Financial Scrutineers in relation to the Bank Reconciliations for the corresponding Bank Statements for October 2024.**

**PROPOSED** for **APPROVAL** by Cllr Webster and **SECONDED** by Cllr Lumpkin.

In favour 7  
Against 0  
Abstention 1

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Signed (Chair): \_\_\_\_\_ Dated: \_\_\_\_\_



Council **RESOLVED** to approve the report from the Financial Scrutineers in relation to Bank Reconciliations for October 2024.

**238. To agree an allotment fee increase in line with the RPI rate applicable in November 2024.**

**PROPOSED** for **APPROVAL** by Cllr Armytage and **SECONDED** by Cllr Langley.

In favour	7
Against	1
Abstention	0

Council **RESOLVED** to approve the allotment fee increase in line with the RPI rate applicable in November 2024.

**239. To agree the recommendation from the Services Working Group that permission is requested from East Suffolk Council to use the unspent portion (£4,090) of the Levelling Up Grant that was allocated to labour for painting gates, heritage fences, paint, equipment and specialist repairs for the purpose of purchasing the items under item 240 below.**

A Councillor raised concerns that the proposed bollards, part of the Heritage street furniture, should be replaced like for like and not with a plastic version. Their preference would be to have the existing bollards re-painted for which it was thought the levelling up grant was partly for.

The Interim Head of the Services Working Group clarified that the metal bollards are a mixture of metal and cement and are extremely rusty. Re-painting them is not a practical option.

**PROPOSED** for **APPROVAL** by Cllr Webster and **SECONDED** by Cllr Lumpkin.

In favour	6
Against	1
Abstention	1

Council **RESOLVED** to approve the recommendation from the Services working Group that permission is requested from East Suffolk Council to use the unspent portion (£4,090) of the Levelling Up Grant that was allocated to labour for painting gates, heritage fences, paint, equipment and specialist repairs for the purpose of purchasing the items under item 240 below.

**240. To agree to the purchase of and installation of 12 replacement bollards and 1 x bicycle hoop at a cost of £4,623.78 excluding VAT using the Town Development EMR to cover the balance of the amount due of £533.78 or the entire sum of £4,623.78, depending on the outcome of the request to East Suffolk Council (see Item 239).**

**PROPOSED** for **APPROVAL** by Cllr Fox and **SECONDED** by Cllr Lumpkin.

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Signed (Chair): \_\_\_\_\_ Dated: \_\_\_\_\_



In favour 6  
Against 1  
Abstention 1

Council **RESOLVED** to approve the purchase of and installation of 12 replacement bollards and 1 x bicycle hoop at a cost of £4,623.78 excluding VAT using the Town Development EMR to cover the balance of the amount due of £533.78 or the entire sum of £4,623.78, depending on the outcome of the request to East Suffolk Council (see Item 239).

**241. To agree to Councillor Fox investigating the scrap metal value of the old bollards.**

**PROPOSED** for **APPROVAL** by Cllr Webster and **SECONDED** by Cllr Lumpkin.

In favour 6  
Against 0  
Abstention 2

Council **RESOLVED** that Services Working Group will investigate both the second hand sale of bollards and scrap metal value.

**242. To resolve the purchase of a replacement bus shelter for Linden Road/Leiston Road at a cost of £4,819.50 (excluding VAT). The cost for seating, bus stop flag and installation will follow separately when costs are known.**

**PROPOSED** for **APPROVAL** by Cllr Langley and **SECONDED** by Cllr Webster.

In favour 8  
Against 0  
Abstention 0

Council **RESOLVED** the purchase of a replacement bus shelter for Linden Road/Leiston Road at a cost of £4,819.50 (excluding VAT). The cost for seating, bus stop flag and installation will follow separately when costs are known.

**243. To agree to write to the Alde and Ore Association to get their views in relation to the current Jet Ski Consultation.**

**PROPOSED** for **APPROVAL** by Cllr Fox and **SECONDED** by Cllr Lumpkin.

In favour 8  
Against 0  
Abstention 0

Council **RESOLVED** to write to the Alde and Ore Association to ask their views in relation to the current Jet Ski Consultation.

**244. To agree a response to the Jet Ski Consultation (deadline 26 November 2024).**

**PROPOSED** to defer for a response to be agreed at a Planning Committee meeting by Cllr Lumpkin and **SECONDED** by Cllr Webster.

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Signed (Chair): \_\_\_\_\_ Dated: \_\_\_\_\_



In favour 8  
Against 0  
Abstention 0

Council **RESOLVED** to defer the response to the Planning Committee.

- 245. To agree that the Council are supportive of National Landscapes installing Welcome to National Landscape signs in Aldeburgh and to confirm this in writing and to request if it would be possible to include speeding awareness notices where possible on the B road (Thorpeness Road).**

**PROPOSED** for **APPROVAL** by Cllr Fellowes and **SECONDED** by Cllr Armytage.

In favour 7  
Against 0  
Abstention 1

Council **RESOLVED** support of National Landscapes installing Welcome to National Landscape signs in Aldeburgh and to confirm this in writing and to request if it would be possible to include speeding awareness notices where possible on the B road (Thorpeness Road).

**Councillors agreed to vote en bloc for items 246, 247, 248 and 249. The outcome of the en bloc vote is noted beneath each item.**

- 246. To agree to invite representatives from SPR to attend a meeting to give an update on activities.**

**PROPOSED** for **APPROVAL** by Cllr Fox and **SECONDED** by Cllr Haworth.

In favour 8  
Against 0  
Abstention 0

The Council **RESOLVED** to invite representatives from SPR to attend a meeting to give an update on activities.

- 247. To agree to invite representatives from NGET and NGV to attend a meeting to give an update on activities.**

**PROPOSED** for **APPROVAL** by Cllr Fox and **SECONDED** by Cllr Haworth.

In favour 8  
Against 0  
Abstention 0

The Council **RESOLVED** to invite representatives from NGET and NGV to attend a meeting to give an update on activities.

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Signed (Chair): \_\_\_\_\_ Dated: \_\_\_\_\_



- 248. To agree to invite representatives from SEAS to a Working Group meeting to provide an update.**

**PROPOSED** for **APPROVAL** by Cllr Fox and **SECONDED** by Cllr Haworth.

In favour 8  
Against 0  
Abstention 0

The Council **RESOLVED** to invite representatives from SEAS to attend a Working Group meeting to give an update on activities.

- 249. To agree to invite representatives from SZC to a meeting to provide an update.**

**PROPOSED** for **APPROVAL** by Cllr Fox and **SECONDED** by Cllr Haworth.

In favour 8  
Against 0  
Abstention 0

The Council **RESOLVED** to invite representatives from SZC to attend a meeting to give an update on activities.

- 250. To note the next Southern Transport Forum date is Wednesday 13<sup>th</sup> November 2024, at the Stratford St Andrew Riverside Centre, IP17 1LJ. Start time 6.30pm.**

The Council noted the Southern Transport Forum date, venue and time.

**Councillors agreed to vote en bloc for items 251, 252, 253 and 254. The outcome of the en bloc vote is noted beneath each item.**

- 251. To agree to write to Orford Parish Council to get their views on the 5 Estuaries proposed changes in relation to the Lessor Black Backed Gulls mitigation area.**

**PROPOSED** for **APPROVAL** by Cllr Fellowes and **SECONDED** by Cllr Lumpkin.

In favour 8  
Against 0  
Abstention 0

The Council **RESOLVED** to write to Orford Parish Council to seek their view on the 5 Estuaries proposed changes in relation to the Lessor Black Backed Gulls mitigation area.

- 252. To agree to write to the RSPB to get their views on the 5 Estuaries proposed changes in relation to the Lessor Black Backed Gulls mitigation area.**

**PROPOSED** for **APPROVAL** by Cllr Fellowes and **SECONDED** by Cllr Lumpkin.

In favour 8  
Against 0  
Abstention 0

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Signed (Chair): \_\_\_\_\_ Dated: \_\_\_\_\_





The Council **RESOLVED** to write to the RSPB to seek their views on the 5 Estuaries proposed changes in relation to the Lessor Black Backed Gulls mitigation area.

- 253. To agree to invite the Tourism Programme Manager, East Suffolk Council, to a meeting to update the Council as to what we could apply to the Sizewell C Tourism Mitigation Fund for.**

**PROPOSED** for **APPROVAL** by Cllr Fellowes and **SECONDED** by Cllr Lumpkin.

In favour 8  
Against 0  
Abstention 0

The Council **RESOLVED** to invite the Tourism Programme Manager, ESC, to a meeting to update the Council as to what we could apply to the SZC Tourism Mitigation Fund for.

- 254. To agree to write to the Main Site Development Forum organisers to request a copy of the drone footage that was shown during their most recent public meeting.**

**PROPOSED** for **APPROVAL** by Cllr Fellowes and **SECONDED** by Cllr Lumpkin.

In favour 8  
Against 0  
Abstention 0

The Council **RESOLVED** to write to Sizewell C (Main Site Development Forum organisers) to request a copy of the drone footage that was shown during their most recent public meeting.

- 255. To agree a response to the Local Transport Plan (deadline 25/11) and/or the Rural Transport Survey (deadline 30/11).**

Individuals are invited to complete an on-line survey for the Rural Transport Survey. It was noted that we are not in the area for the Local Transport Plan survey.

It was noted that the Rural Transport Survey is geared towards residents as opposed to Town Councils however we could still submit a response. It was agreed that the Town Clerk could submit a response on behalf of Aldeburgh Town Council.

**PROPOSED** for **APPROVAL** by Cllr Lumpkin and **SECONDED** by Cllr Webster.

In favour 8  
Against 0  
Abstention 0

The Council **RESOLVED** the Town Clerk to respond to the Rural Transport Survey.

- 256. To approve the new Open Spaces Policy v24-10.1.**

**PROPOSED** for **APPROVAL** by Cllr Fox and **SECONDED** by Cllr Langley.

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Signed (Chair): \_\_\_\_\_ Dated: \_\_\_\_\_



In favour 8  
Against 0  
Abstention 0

Council **RESOLVED** to approve the new Open Spaces Policy v24-10.1.

**257. To approve the request for a donation from Aldeburgh Library of £200 towards their Christmas Hampers.**

**PROPOSED** for **APPROVAL** by Cllr Haworth and **SECONDED** by Cllr Langley.

In favour 7  
Against 0  
Abstention 1

Council **RESOLVED** to approve the donation to Aldeburgh Library of £200 towards their Christmas Hampers.

**258. To approve the request from Aldeburgh United Charities (AUC) to hold a concert in 2025 making use of Kings Field and Queens Field and to agree which dates of those provided would be acceptable, subject to AUC providing all of the necessary paperwork, insurances, licenses, policies and permissions.**

It was noted that the event is not to take place during Summer Sports Week.

**PROPOSED** for **APPROVAL** by Cllr Haworth and **SECONDED** by Cllr Fox.

In favour 5  
Against 0  
Abstention 3

Council **RESOLVED** to approve the request from Aldeburgh United Charities to hold a concert in 2025 on 19<sup>th</sup> July 2025 making use of Kings Field and Queens Field and to agree which dates of those provided would be acceptable, subject to AUC providing all of the necessary paperwork, insurances, licenses, policies and permissions.

**259. To agree that the request from the Artisan Market should be denied on the grounds that similar activities already take place in the Jubilee Hall.**

**PROPOSED** for **APPROVAL** by Cllr Webster and **SECONDED** by Cllr Lumpkin.

In favour 8  
Against 0  
Abstention 0

Council **RESOLVED** to deny the request from the Artisan Market on the grounds that similar activities already take place in the Jubilee Hall.

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Signed (Chair): \_\_\_\_\_ Dated: \_\_\_\_\_



Councillors agreed to vote en bloc for items 260 and 261. The outcome of the en bloc vote is noted beneath each item.

**260. To agree to Runaway Tours holding their annual event on 13 September 2025.**

**PROPOSED** for **APPROVAL** by Cllr Haworth and **SECONDED** by Cllr Webster.

In favour 8  
Against 0  
Abstention 0

Council **RESOLVED** to approve the date of 13<sup>th</sup> September 2025 for Runaway Tours to hold their annual event.

**ACTION:** Deputy Town Clerk to inform the organiser that the date has been approved.

**261. To agree to the Triathlon holding their annual event on 21<sup>st</sup> September 2025.**

**PROPOSED** for **APPROVAL** by Cllr Haworth and **SECONDED** by Cllr Webster.

In favour 8  
Against 0  
Abstention 0

Council **RESOLVED** to approve the date for next year's Triathlon event which is 21<sup>st</sup> September 2025.

**ACTION:** Deputy Town Clerk to advise the organisers that the date has been agreed.

**262. To approve the request for a donation of £400 from the Fairfield Centre towards their Christmas Lunch.**

**PROPOSED** for **APPROVAL** by Cllr Haworth and **SECONDED** by Cllr Armytage.

In favour 6  
Against 0  
Abstention 2

Council **RESOLVED** to approve a donation to the Fairfield Centre towards the Christmas Lunch.

**263. To approve the request from RSPCA Suffolk Central to hold a dog show on Queens Field in 2025 – the date to be decided and agreed.**

**PROPOSED** for **APPROVAL** by Cllr Haworth and **SECONDED** by Cllr Armytage.

In favour 6  
Against 0  
Abstention 2

Council **RESOLVED** to approve the request from RSPCA Suffolk Central to hold a dog show on Queens Field in 2025 with the date to be decided and agreed.

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Signed (Chair): \_\_\_\_\_ Dated: \_\_\_\_\_



**264. To make a donation to Aldeburgh United Charities of £250.**

The Deputy Mayor chaired this item.

**PROPOSED** for **APPROVAL** by Cllr Haworth and **SECONDED** by Cllr Fox.

In favour 5  
Against 0  
Abstention 3

Council **RESOLVED** to approve a donation of £250 to Aldeburgh United Charities.

**265. To note the received written Committee and Working Group Reports, previously circulated.**

The Council noted the following reports which had previously circulated:

- Finance and Property Working Group
- Services Working Group
- Planning Committee

**266. To note the receipt of written reports from Members appointed to Outside Bodies.**

The Council noted reports from the following Members appointed to Outside Bodies:

- Cllr Jocelyn Bond
- Cllr Jones Representatives Report

**267. To note Gifts and/or Hospitality exceeding £50 received by Councillors.**

None.

**268. To receive the Town Clerk's Report and respond, if required, to any correspondence received.**

The Town Clerks report which had been previously circulated was received.

**269. To receive the Mayor's Report.**

The Mayor repeated her thanks regarding Remembrance, the bonfire evening and our other events that Aldeburgh Town Council put on each year. The Mayor also thanked everyone that attended the Freddie Cooper event, such a pivotal moment for the town.

The Mayor attended the following meetings and events during the past month:

16 <sup>th</sup> October	Old Generator Trustee meeting
24 <sup>th</sup> October	RNLI awarded Kings Coronation medals to crew
26 <sup>th</sup> October	RNLI Farewell party
27 <sup>th</sup> October	RNLI Farewell to Freddie Cooper beach event
3 <sup>rd</sup> November	Afternoon tea for carnival volunteers
3 <sup>rd</sup> November	Aldeburgh Town Council Fireworks/Bonfire evening

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Signed (Chair): \_\_\_\_\_ Dated: \_\_\_\_\_



6 <sup>th</sup> November	Remembrance rehearsal
6 <sup>th</sup> November	East Suffolk Council Pilot conference
10 <sup>th</sup> November	Remembrance Service
11 <sup>th</sup> November	Remembrance Day

The Mayor asked the Town Clerk and Councillors if they had received an invitation from the RNLI to attend a meeting(s) regarding Freddie Cooper. Councillors and Officers confirmed that they had not received any email in relation to this matter.

- 270. To exclude the Public and Press from the remainder of the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960 because of the confidential information being discussed.**

**The Town Clerk and the Deputy Town Clerk left the meeting at 8.24pm.**

- 271.** To consider the salary recommendations from the HR Committee.

The salary recommendations were presented to Full Council by the HR Committee.

**PROPOSED** for **APPROVAL** by Cllr Fox and **SECONDED** by Cllr Webster.

In favour	8
Against	0
Abstention	0

Council **RESOLVED** to agree the salary recommendations made by the HR Committee.

- 272.** Closure.  
The meeting closed at: 8.34pm

I will remind nearer the time but please do note that Primary School applications are open, the closing date is the 15<sup>th</sup> January 2025.

Please do keep an eye on the **Suffolk Trading Standards website** as they do often cover product recalls. As an example: Hamilton McBride single, double and king-size electric blankets are being recalled regarding risks and Fisher-Price has recently announced a recall of the dumbbell toy sold, quality street sweet glass baubles and other useful info re highlight scams.

You can also report issues online. <https://www.suffolk.gov.uk/community-and-safety/suffolk-trading-standards>

Many thanks

TJ

### **Fostering is...Everything**

**Fostering can mean everything to those involved. That is the message of a powerful new fostering film from over 100 councils.**

‘Everything’ was launched on 17 October 2024. It is the seventh film produced by a growing partnership of councils and children’s trusts to promote local authority fostering. The ‘Everything’ project is the largest collaboration yet, with participants from Cumbria to Devon and Lancashire to Suffolk.

**“The ‘Everything’ project has given our fostering service an amazing film that shows the long-term impact fostering can have, with relationships between carers and children lasting well into adulthood.**

“All councils need to recruit more foster carers – in Suffolk we have a particular need for more foster carers for teenagers - and by collaborating to produce this emotionally powerful film, we will show people how rewarding and life-changing fostering is. The message is the same for all of us – we need more people to step forward and become foster carers. ‘Everything’ will help us to reach more people in our communities and encourage them to find out more about this really rewarding role.

We are committed to giving vulnerable children and young people we care for the best chance to thrive, which for the vast majority of them is with local fostering families.

‘Everything’ follows foster carer Mike and his family on a journey through time with two of the children they have looked after, who are now adults. A surprise 60<sup>th</sup> birthday party for Mike gives Will and Zara a chance to reflect on how being fostered made a difference to their lives, thanking him for everything.

Thanks to footage shot on a genuine old camcorder, we are taken to the 1990s, to see how Will settles into the family. We also jump back to the 2010s, when a young Zara is being taught to play the guitar by Mike, something that comes full circle when she performs a song at the party. Mike’s son Chris is involved throughout, showing the important role the children of foster carers play.

The concluding message of the film is that what you do with your life could forever change someone else’s – encouraging people to foster in order to make that change.

The film was developed with the input and insight of foster carers and people with care experience, was produced by Reel TwentyFive and project managed by public sector media partner CAN/Rachel Brown.

**Project Director, Rachel Brown describes the main message of the film:** “Many people don’t realise how common it is for relationships made through fostering to last well beyond the ‘official’ caring role. This has a huge impact on the lives of those who have been fostered, giving them stability and security well into adulthood.

“We also wanted to reflect how the children of foster carers make a difference to children when they come into care, helping them to feel part of the family.

“Having over 100 councils taking part in the project, the film will reach a very wide audience, encouraging people to find out more and take the steps towards becoming a foster carer.

“Fostering with your local council or children’s trust means you can better support local children and young people who need a safe and nurturing home where they can grow and thrive.”

The national launch of 'Everything' will be held at the Everyman cinema in Birmingham on 17 October 2024 and council fostering services involved in the project will also be holding local launches around the country.

**Sarah Thomas, chief executive of the Fostering Network says:** "The Fostering Network has been proud to support the collaborative film projects since 'Giants' in 2017. It's great to see local authority fostering services pooling resources to produce another amazing film. 'Everything' will help to amplify their message about the chronic shortage of fostering households, encouraging more people to come forward and foster.

One of the main characters in the film, Chris, shows how important other family members are when it comes to fostering. This is something we champion throughout October, which is Children of Foster Carer's Month."

'Everything' is the latest in a series of film collaborations that started in 2017 with 'Giants', which was supported by a small number of local authorities in the midlands and has now grown into a national project across England, reflecting the need to recruit more foster carers.

Watch the new film here: <https://youtu.be/8fl6EdKHUDg>

'Everything' is our latest fostering recruitment film, created collaboratively with 100 other local authority fostering services. The film shows the positive long-term impact fostering can have on those involved, showing one fostering household's journey over decades. It features a couple of time-hops, telling the stories of two people, Will and Zara (now adults) that were fostered as children by Mike and his wife. The film also shows the important role birth children play as part of a fostering household.

'Everything' was developed with foster carers and people that have care experience; providing superb insights into the reality of fostering. Find out more about fostering at <https://fosterandadopt.suffolk.gov.uk/>

### **Have your say on council budget**

### **Suffolk County Council is seeking feedback from residents, businesses and community organisations as it prepares its budget for the next financial year.**

The council has launched an online consultation to explain its current financial position and give Suffolk residents an opportunity to share their views on proposed Council Tax changes and spending priorities.



The consultation offers an opportunity to understand how the council manages its finances, the cost-saving measures already in place, and how the council might generate more money to support essential services.

The council can increase its budget in two main ways: by receiving more funding from the government or by increasing Council Tax.

The consultation asks residents for feedback on which council services they have used recently, whether they support increasing Council Tax contributions, and which areas they would like to see prioritised in the council's budget-setting process.

Responses to the consultation will be considered alongside feedback from businesses, public sector partners and elected members, as well as advice from council officers, as it prepares next year's budget.

**Cllr Richard Smith MVO, Suffolk County Council's Deputy Leader and Cabinet Member for Finance, Economic Development and Skills, said:**

"The demand for council services, particularly adult and children's care, is rising every year, and while Suffolk County Council has managed its finances well for many years, public funding has not kept pace. Despite these challenges, we are committed to prioritising support for our most vulnerable residents, but this does mean that we continue to face difficult decisions about the other services we deliver.

"Councils across the country are facing critical funding issues. Whilst the Chancellor has announced some extra money for local government, we will not be told how much will come to Suffolk until later in the year. In the meantime, we must prepare to navigate another challenging budget, which will require new approaches and tough choices.

"That is why it's important that we hear from residents, businesses and other community groups in Suffolk. Your feedback will help us to plan for the future and ensure we make informed decisions on service priorities and Council Tax."

The consultation opens today, Friday 1<sup>st</sup> November, and closes on Monday 16<sup>th</sup> December 2024. To participate, visit [www.smartsurvey.co.uk/s/2025\\_26\\_budget](http://www.smartsurvey.co.uk/s/2025_26_budget)

The results of the consultation will be included in a final report when the budget is set in February 2025.

**Council's Warm Homes Suffolk Loans now available – mentioned previously.**

**Suffolk County Council is offering interest-free loans to help make residents' homes warmer, safer and cheaper to run.**

**Energy efficiency upgrades such as insulation, solar panels, batteries, glazing, or heat pumps are possible with loans from £2,000 to £15,000 to be repaid over a maximum of seven years – at 0% interest.**

**The £3 million project fully opened to homeowners across Suffolk on 1 November 2024, and applications can now be made at <https://www.lendology.org.uk/warm-homes-suffolk-loan/>**

**This loan scheme will help hundreds of Suffolk residents to make their homes more energy efficient. It will put money back in their pockets, by saving on their energy bills.**

Making homes more energy-efficient helps retain their heat and use less energy, meaning homeowners can save on their energy bills and reduce their carbon emissions. A warm home also has a positive impact on health and well-being.

We all have a responsibility to ensure homes can cope with the changes in climate, keeping people cooler in summer and warmer in winter, and ultimately reducing our carbon emissions. This loan scheme is one way we're helping people to do that – and at the same time, they are benefitting from improvements to their homes. One of the other highlights is that more than the initial £3 million will be generated for loans – when people make their repayments, the money goes back into the pot and is available for someone else. We hope it will be accessible for many years.”

Money for the loans comes from £3 million of funding received as part of the council's negotiations with the previous government to secure a County Deal.

It was allocated from the Department for Levelling Up, Housing and Communities to support an energy efficiency and energy generation 0% loan fund for people that cannot access grants currently available to low-income households.

The scheme supports Suffolk's Climate Emergency Plan, by increasing the number of properties which have energy-efficient and low carbon energy measures installed.

An increase in demand for energy efficiency measures will also help support businesses providing those services, meaning jobs, skills development and investment in the green economy.

Suffolk County Council is partnering with Lendology CIC to deliver the interest-free loan scheme. Lendology CIC is an experienced Social Enterprise Lender, managing similar schemes with councils across the country.

**Emma Lower, CEO at Lendology CIC, said:**

“We are delighted to be working with Suffolk County Council to deliver 0% interest loans to eligible homeowners. With over 20% of the UK's carbon emissions coming from privately owned homes, supporting homeowners to spread the cost of energy efficiency measures is a fantastic step to reducing emissions across Suffolk”.

For more information and to apply for in an interest-free loan, visit <https://www.lendology.org.uk/warm-homes-suffolk-loan/>

Two free webinars have been organised if you'd like further information or have questions:

- 11 November, 2pm to 2:30pm: [Register for free Warm Homes Suffolk Loans webinar](#)
- 13 November, 5:30pm to 6pm: [Register for free Warm Homes Suffolk Loans webinar](#)

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**Representative Example (0% fixed interest rate, representative 0.2% APR)**

Borrow £5,000 over 60 months, £83.33 monthly repayments, with the final payment of £83.53. Total amount payable = £5,020.00, including £20.00 fee for registering the Title Restriction against your property at the Land Registry. The £20.00 fee is only payable if a loan is agreed by Lendology, and you decide to proceed with a loan. We do not charge interest on the fee. A Title Restriction means that you may not be able to sell your home without our permission unless the loan is fully repaid.

This is a financial promotion approved by Lendology CIC. Missing payments could affect your credit rating and ability to obtain credit in the future.

### **Loft Insulation Offer gives Suffolk residents 50% off eco-friendly insulation**

**According to The Energy Saving Trust, an uninsulated home loses up to a quarter of its heat through its roof.**

An effective way to reduce this heat loss, and your heating bills, is to insulate your loft.

For the second year running, Suffolk's Public Sector Leaders have provided funding to help Suffolk residents make their homes warmer and save money on their energy bills.

The Suffolk Loft Insulation Offer enables homeowners in Suffolk to receive a 50% discount (up to £200) and free delivery on orders of 200mm or 370mm wide eco-friendly, itch free thermal insulation rolls from High Loft, the UK's leading eco loft insulation brand.

Last year, the project enabled over 5,000m<sup>2</sup> of roofs in Suffolk to be insulated. This year, the Suffolk Climate Change Partnership want to double that figure. The offer is open to anyone in Suffolk and will only close once the allocated funding has been spent. Simply go to [highloft.co.uk/pages/suffolk-council-200-loft-insulation-contribution](http://highloft.co.uk/pages/suffolk-council-200-loft-insulation-contribution) and fill in the form to receive your discount code.

**Councillor Gerald Kelly, Chair of the Suffolk Environment Cabinet Members group, said:**

"Adding quality insulation is an effective way to instantly increase the warmth and comfort of your home. By reducing the need for heating, it can help lower your energy bills while also building environmental resilience.

Suffolk's Public Sector Leaders are committed to supporting residents in making their homes more energy efficient through initiatives like the Loft Insulation Offer, helping to reduce Suffolk's carbon footprint and create a more sustainable future."

**Maqbool Ahmed, Director at High Loft (Sartex Quilts & Textiles), said:**

"High Loft is excited to be working with the Suffolk Climate Change Partnership to offer this amazing opportunity for Suffolk residents. We are an incredibly climate conscious company and are thrilled to be able to offer discounted insulation rolls for people in Suffolk to insulate their homes or top up their existing insulation, keeping their homes warmer, making their buildings more carbon efficient and therefore lowering their energy bills."

The Loft Insulation Offer is being funded by Suffolk's Public Sector Leaders and High Loft and will help contribute to Suffolk's Climate Emergency Plan and our vision for a net zero Suffolk. To find out more visit [greensuffolk.org](https://greensuffolk.org).

To order, simply [visit the High Loft website](#) and fill in the form to receive your discount code.

Products available for 50% discount up to £200 are:

- [200mm Width](#) - Eco Friendly Itch Free Thermal Insulation Roll

8m x 200mm x 110mm (1.60m<sup>2</sup>)

- [370mm Width](#) - Eco Friendly Itch Free Thermal Insulation Roll

8m x 370mm x 110mm (2.96m<sup>2</sup>)

**Suffolk's Arts and Culture organisations urged to apply for new Culture Project Fund**

By Councillor Philip Faircloth-Mutton, Suffolk County Council Cabinet Member for Environment, Communities and Equality

This September, we launched the Suffolk County Council Culture Project Fund, a £500,000 initiative aimed at supporting arts and museum projects across the county. This fund is a significant investment in our cultural sector, and it reflects our commitment to improving the wellbeing and resilience of our communities. I want to see Suffolk's arts organisations, cultural groups, and community leaders thrive, and this fund is designed to make that possible.

The fund will provide vital financial support to a range of projects, both large and small, that align with our key priorities—health and wellbeing, economic development, environmental sustainability, and value for money. I believe in the power of culture to improve lives, and that's why we're encouraging arts and culture organisations across Suffolk to apply.

One of the main goals of the Culture Project Fund is to create stronger, healthier, and more inclusive communities. We know that arts and culture play a critical role in enhancing people's mental and physical health, reducing isolation, and fostering connections between individuals and groups.

We particularly want to support projects that reach our most vulnerable residents—whether that's people who are isolated, living on low incomes, or from marginalised communities.

We also recognise the important role that arts and culture play in driving Suffolk's economy. Through the Culture Project Fund, we're aiming to support projects that develop skills, create jobs, and promote local social enterprises. We want to see Suffolk's cultural organisations not just surviving but growing and contributing to the county's wider economic development.

Whether you're working on a community art project, launching a new museum exhibition, or setting up a creative social enterprise, we want to help you succeed. This fund is designed to provide flexible support, with three tiers of grants to suit different types of projects—from small grassroots initiatives to larger, more established programmes. We're offering small grants up to £1,500, medium grants up to £15,000, and large grants up to £50,000.

I've worked hard to ensure that this fund is accessible to as many organisations as possible. We know that applying for funding can be a

daunting process, so we've streamlined the application process to make it easier for everyone to apply. Whether you're a registered charity, a community interest company, a non-profit, or a freelance professional working in the arts or museum sector, we want to hear from you.

We're particularly keen to see applications from organisations that focus on reaching people who may not normally have access to cultural opportunities. This is about making arts and culture available to everyone, no matter their background or circumstances.

The Culture Project Fund is a fantastic opportunity for arts and cultural organisations across Suffolk to make a real difference in their communities. I believe in the power of culture to transform lives, and I'm excited to see the innovative and inspiring projects that will emerge from this fund.

Applications are now open, and we urge all eligible organisations to apply. This is your chance to secure funding that can help you create projects with a lasting impact.

For more information or to apply, visit [www.suffolk.gov.uk/cultureprojectfund](http://www.suffolk.gov.uk/cultureprojectfund) or contact our Arts & Museum Team at [cultureprojectfund@suffolk.gov.uk](mailto:cultureprojectfund@suffolk.gov.uk).

### **HRH The Princess Royal to open Lowestoft's Gull Wing Bridge**

#### **Her Royal Highness The Princess Royal will officially open The Gull Wing Bridge in Lowestoft on Tuesday 19 November.**

The Gull Wing Bridge in Lowestoft during the Community Open event.

The new multi-million-pound bridge, which opened to pedestrians, cyclists, and vehicles in September, represents a significant step forward for Lowestoft and is already benefitting the town according to local businesses and residents.

Built on behalf of Suffolk County Council by leading civil engineering contractor Farrans, The Gull Wing Bridge has provided a long-awaited third crossing over Lake Lothing, which has significantly eased traffic congestion in the town centre, shortened journey times, and improved journey reliability.

By streamlining logistics and transportation in the town, the bridge is also expected to act as a catalyst for economic growth, attracting new investment and positioning Lowestoft as a dynamic and forward-looking commercial centre and community.

Timings and event details will be provided closer to the time.

**Cllr Matthew Hicks, Leader of Suffolk County Council, said:**

“The Gull Wing is a truly impressive and significant piece of engineering. Since it opened to the public last month, it has been fantastic to hear so many people tell us how the bridge has reduced traffic congestion and made travelling around Lowestoft easier.

“I look forward to welcoming The Princess Royal alongside everyone else who, over the years, helped to make this bridge possible.”

**Suffolk Highways unveils new gritting fleet named by county’s young people**

**With winter approaching, Suffolk Highways has welcomed 38 new gritters to replace its existing fleet, including Kieran McSpreader, Albert Brinestein and Morgan Freezeman.**

The new gritters have a digital operating system with the latest route map planning software, ensuring they are winter ready to keep Suffolk’s roads safe and moving in the event of ice or snow.

A competition to name the gritters was launched at this year’s Suffolk Show, with winning entries including Salty, Gritty McGrit Face and Grit Britain, being unveiled during a recent ceremony in Ipswich.

There are also multiple Suffolk-related names in the fleet, such as Spread Sheeran, Lizzie Gritzzini and Grit Rhys Jones in recognition of some of the county’s famous residents.

They are not the only celebrities to be honoured, as Gritney Houston, Spready Mercury, Keanu Freeze, Lewis Caploughdie, and David Attenbrrrrrr are set to grace Suffolk’s roads in the coming weeks and months.



**Councillor Paul West, Suffolk County Council’s cabinet member for Ipswich, operational highways and flooding, said:**

“I am delighted that Suffolk Highways has welcomed 38 state-of-the-art gritters to its fleet, with the names chosen by our county’s young people likely to raise a smile when they are spotted out and about this winter.

“Although last winter season was milder than previous years, Suffolk Highways still gritted over 3,200 miles of road, roughly the distance from London to Dubai, in response to road temperatures being forecast to drop below one degree celsius on 62 occasions.

“This is a testament to the dedication and commitment of our winter maintenance drivers, who often work around the clock or sacrifice time with their loved ones to ensure that Suffolk’s roads are gritted and ready for use by highway users. However, we all still need to play our part by driving to the conditions and preparing our own vehicles for winter.”

Whilst the weather has been warmer in recent weeks, Suffolk residents may get a glimpse of the new gritting fleet when they carry out their test grit runs in the coming days.

Further information on winter maintenance carried out by Suffolk Highways, including which roads are gritted, can be found at [www.suffolk.gov.uk/roads-and-transport/highway-maintenance/check-which-roads-are-gritted](http://www.suffolk.gov.uk/roads-and-transport/highway-maintenance/check-which-roads-are-gritted).

**The full list of gritter names are:**

- Gritney Spears
- Gritney Houston
- Alexander the Grit
- The Grit Gritsby
- Spread Lasso
- Kieran McSpreader
- Grittersaurus
- Gritty Mc Gritface
- Snowy
- Grit Britain
- Salty

- Snow Patrol
- Gritter Thunberg
- Lizzie Gritzzini
- Gritty Gritty Bang Bang
- Frosty
- Spready Mercury
- Jon Snow
- Elsa
- Sleetwood Mac
- Sir David Attenbrrrrrr
- Keanu Freeze
- Big Friendly Gritter (BFG)
- Hansel and Grit-all
- Ready, Spready, Go!
- Lord Coldemort
- Sweet Child O'Brine
- Spread Sheeran
- Usain Salt
- Snowbi-Gone Kenobi
- The Grittest Snowman
- Lewis Caploughdie
- Sled Zeppelin
- Father Gritmas
- Ice and Easy
- Morgan Freezeman
- Albert Brinesteine
- Declan Ice
- Grit Rhys Jones

Reminder, closes on the 8<sup>th</sup> November. **Suffolk residents urged to share their views on local pharmaceutical services**

**Suffolk County Council is calling on residents to share their views on local pharmaceutical services as part of a regular review to ensure that these services continue to meet the evolving needs of the community.**

The **Pharmaceutical Needs Assessment (PNA)**, which is undertaken every three years in line with statutory requirements, is a comprehensive report designed to assess current pharmaceutical services and identify any gaps or areas for improvement.

Feedback gathered through this survey will help the Suffolk Health and Wellbeing Board, NHS England, and Integrated Care Boards make informed decisions about future service provisions, including any potential new pharmacy openings.

**Pharmaceutical services play a vital role in the health and well-being of our communities. It is essential that we regularly assess these services to ensure that they are meeting the needs of our residents and are accessible to everyone. By completing this survey, people can have a real say in the future of their local healthcare services, and we encourage as many people as possible to get involved.**

Pharmaceutical services in Suffolk are delivered through community pharmacies—sometimes referred to as chemists—which include those located in supermarkets, online pharmacies, and specialist medical appliance contractors. These pharmacies not only dispense medicines but also offer essential healthcare advice and support, often serving as the first point of contact for health concerns.

Residents can complete the survey online by visiting <https://bit.ly/4f4PUYC>. The deadline for submissions is **8 November 2024**.

By contributing to this important review, residents can help ensure that pharmaceutical services in Suffolk remain fit for purpose and responsive to the needs of the community.

Reminder – closes 25/11/24 **Suffolk residents encouraged to share views on new Local Transport Plan**

**A newly-developed plan which details the long-term vision for transport in Suffolk has been launched as part of a county-wide consultation this week.**

Suffolk's communities helped shape a new draft of the Suffolk Local Transport Plan by sharing their views back in February of this year and the county council is now seeking feedback on the final proposed document.

The plan which details activity between 2025-2040 sets out a long-term vision for transport in Suffolk and covers themes such as decarbonisation of transport, strengthening the local economy, promoting health, wellbeing and

social inclusion, and creating better-connected places that encourage a range of transport choices.

Alongside this county-wide plan, the county council has produced fifteen 'Area Transport Plans' and a 'Suffolk Local Cycling and Walking Infrastructure Plan' which are the funded implementation plans for the wider Suffolk Local Transport Plan. These plans outline how the Local Transport Plan's vision and objectives will be delivered in key locations across the county.

**Councillor Chris Chambers, Suffolk County Council's cabinet member for transport strategy, planning and waste, said:**

"After engaging with Suffolk's residents earlier this year about their travel habits, I am delighted to be able present to them an updated Suffolk Local Transport Plan for the next 15 years.

"The plan presents the county council's vision for transport in Suffolk, highlighting the challenges and opportunities we have and the measures available to respond to them – this is why it's important we consider the views of all before we formally adopt our fourth document and its associated plans.

"We value the views of the local community and interested parties, so please share your thoughts, even if you only wish to comment on a small part of the plans."

The consultation is available via [www.suffolk.gov.uk/LTP](http://www.suffolk.gov.uk/LTP) and the consultation will close on Monday 25 November 2024. The Local Transport Plan and its associated plans will then be presented to Suffolk County Council's Cabinet in 2025.

**More time to get your Suffolk solar panel and battery storage quote**

**Over 3,100 Suffolk residents have signed up for a quote from the Solar Together Suffolk scheme for solar panel and battery storage installation – and the deadline for registration is now extended to 15 November 2024.**

This gives more homeowners the opportunity to save on their energy bills, cut carbon emissions and boost local renewable energy generation.

Solar Together Suffolk helps homeowners feel confident that they are paying a fair price for a high-quality installation from qualified installers, without the hassle of shopping around themselves.

On offer are solar panels with optional battery storage and EV charge points, as well as retrofit battery storage for anyone who already has solar panels installed and is looking to get more from the renewable energy they generate.

Registration to the scheme is free, and there is no obligation to go ahead with an installation.

Suffolk's councils are working in partnership with iChoosr, experts in sustainable energy transition, to make the transition to clean energy as cost-effective and hassle-free as possible, and enabling homeowners to increase their independence from the national grid.

**Councillor Gerald Kelly, chair of Suffolk's Environment Portfolio Holders Group, said:**

“We've had a fantastic response to this year's Solar Together Suffolk scheme, and so we're extending the registration deadline to 15 November, so that even more people can benefit.

“Once you've submitted some basic details online about your property, you'll then receive a package price for your installation of solar panels, batteries or EV charger. There's no cost for that, and you can just walk away if you don't want to commit to the offer.”

“With more and more people driving electric vehicles, and uncertainty around energy prices, there's a real appetite to become self-sufficient with electricity use.

“Homes account for nearly a quarter of all Suffolk's CO2 emissions. Through the Suffolk Climate Emergency Plan, we are helping homeowners and landlords make their homes and lifestyles as sustainable and energy efficient as possible.”

**Richard from Bures, near Sudbury, recently shared his experience with Solar Together Suffolk and said:**

"Excellent! Solar Together Suffolk took all the hassle of finding a provider, and the group-buying secured me a better discount than trying to do this on my own. It was a no-brainer."

How does it work?

- Householders can register online by 15 November 2024 for free and without obligation at [solartogether.co.uk/suffolk](https://solartogether.co.uk/suffolk)
- Approved UK solar PV suppliers participate in a reverse auction. They are able to offer competitive pricing as the volume and geographic concentration makes it possible for them to realise greater efficiencies, which they pass on with lower prices for installations.
- After the auction, registered households will be emailed a personal recommendation which is specific to the details they submitted in their registration.
- If they choose to accept their recommendation, the specifics of their installation will be confirmed with a technical survey after which a date can be set for the installation of their solar PV system.
- Telephone and email helpdesks are on-hand throughout the whole process which, together with information sessions, will allow households to make an informed decision in a safe and hassle-free environment.

**Marie-Louise Abretti, Solar Together UK Business Manager, added:**

“With energy prices continuing to fluctuate, Suffolk residents are seeking ways to lower their carbon footprint, cut energy costs, and become more independent from the grid. The Solar Together group-buying scheme provides a simple method to make an informed choice from a reliable, vetted provider. The scheme allows more households to make the renewable switch than would typically be the case.”

iChoosr has been collaborating with UK councils since 2015 on its Solar Together scheme, aiming to accelerate the energy transition nationwide. The initiative aims to encourage residents to partake in the collective purchase of solar PV and battery storage systems. To date, Solar Together has installed

13,750 solar panels in Suffolk, reducing carbon emissions by 27,100 tonnes over 25 years – equivalent to 15,000 cars off the road in that time!

iChoosr's schemes have been delivered in partnership with local authorities in five countries. More than 180 schemes have led to 178,000 residents installing solar PV systems.

### **Cost of living support in Suffolk**

There is a lot of information out there about the support available both nationally and locally to help you with the Cost of Living. To make it easier to navigate, we have compiled information about the different support and advice below. Click the sections to find out more.

[The Government's Help for Households website](#) has lots of resources and links to support you and your family at this time.

Suffolk County Council's [Cost of Living Support leaflets](#) signpost you to local services who can help. Also has details re applying for pension credit.

<https://infolink.suffolk.gov.uk/kb5/suffolk/infolink/family.page?familychannel=6>



## October 2024 Parish Report East Suffolk Council GLI Group – Councillor Update

### *Council reinforces support for lifeblood town centres*

East Suffolk Council has pledged to extend its support for town centres with the launch of a new programme designed to foster long-term prosperity and sustainability. Cabinet members approved an additional revenue budget of £537,000 to support delivery of the new Town Development Programme over three years from next April.

GLI Cllr Tim Wilson, Cabinet member for Economic Development and Transport, said:

“Town centres are the lifeblood of our communities and local economy – providing key services, employment, leisure and entertainment – and this Council is committed to supporting their economic viability.

“Our high streets face a number of ongoing challenges – not least from the rise of out-of-town and online retail – but we are now able to continue working closely with town councils, business associations, residents and visitors, to deliver local ambitions which ultimately drive footfall and diversify town centres.”

The East Suffolk Towns Revitalisation Programme included grant funding towards the creation of a town visitor website for Southwold, grant funding for enhancements to the Choose Woodbridge, Visit Felixstowe, Visit Leiston and Visit Beccles websites, and grant funding for the employment of marketing coordinators and projects in Halesworth, Saxmundham, Lowestoft and Bungay.

Meanwhile, a project to provide local training for businesses to support customers living with dementia led to a successful submission to the Alzheimer’s Society for Bungay to be acknowledged as a Dementia Friendly Community.

Capital improvements included displays of local artwork and photographs in empty shop windows in Halesworth, and renovated town signs and maps in many towns elsewhere, as well as installation of new benches, finger posts and dropped kerbs.

The programme grant pot has also awarded funds to cover event equipment to support weekly town markets, as well as larger grants to support the two Business Improvement Districts with event programmes and other event organisers to hold town centre events.

**View the East Suffolk Towns Initiative at:** [eastsuffolkmeansbusiness.co.uk/town-centres/east-suffolk-towns-initiative/](https://eastsuffolkmeansbusiness.co.uk/town-centres/east-suffolk-towns-initiative/)

### *East Suffolk Backs Better Building Standards*

East Suffolk Council is proud to be the latest Local Authority to join the Good Homes Alliance’s ‘Local Authority and Housing Association Network’.

The Local Authority and Housing Association Network represents a growing number of councils who recognise that building standards at a national level can advance still further, providing healthier, more affordable and environmentally-sound dwellings.



Building Regulations and the planning system provide a framework for ensuring that today's new homes are increasingly more energy efficient, and that they are designed and built to support our health and wellbeing. However, the network provides a resource for councils to consider the potential of new technologies and approaches that could be taken towards higher standards.

GLI Cllr Stephen Molyneux, Deputy Cabinet Member for Planning and Coastal Management, said:

“This is a really exciting development that I'm very proud to be part of. Here in the UK, our approach to energy efficiency in buildings lags behind our European counterparts and the Local Authority and Housing Association Network is a brilliant vehicle for developing a critical mass of councils to campaign for better national standards and take immediate steps to enable progress at a local level.

“East Suffolk Council is also currently producing a ‘Developer’s Charter’ to encourage further sustainability improvements in new housing development. These actions, alongside recognition for our award-winning Building Control team, position East Suffolk among the trailblazing councils who want to go above and beyond for local residents.”

“We have ambitions above the national minimum requirement and champion exemplary approaches such as Royal Institute of Chartered Surveyors’ (RICS) ‘Whole Life Carbon Standard 2nd Edition’. Our response to the consultation also reflects our support for other councils which are developing policies to effectively deliver net zero at a local level.”

East Suffolk Council has also made the case for improved standards in its response to the Government’s draft consultation on the National Planning Policy Framework.

### ***East Suffolk's Amazing***

A cross-party working group of councillors is looking at different ways that we can all work together to maintain the beauty of East Suffolk, and this includes encouraging more residents to take active pride in their local area. This includes reducing fly-tipping, recycling properly and even, where possible, looking after the spaces outside residents’ own property.

There is already an incredible network of volunteers who help keep our district beautiful, with regular litter-picks, planting, and an all-round effort to keep their local area clean. East Suffolk Council is encouraging more people to get involved and to really do their bit to keep East Suffolk Amazing.

The Council will support local communities and groups by lending out equipment for litter pick events, including hi-viz vests, litter pickers, bags and bag hoops. With this in mind, a range of information about how communities can get involved in schemes, as well as a range of tips and advice, can be now found online.

**For more information, please visit:** [eastsuffolk.gov.uk/waste/litter/amazing/](https://eastsuffolk.gov.uk/waste/litter/amazing/)

### ***Ease the Squeeze on Cost of Living***

Are you, or someone you know, worried about the increasing cost of living? We understand the pressures faced by many people today and we are working closely with key partners to ensure support is available to help ease the squeeze for households in East Suffolk.

To make it as easy as possible for you to access the services and support available, locally and nationally, we have gathered information about them in one place:

**[www.eastsuffolk.gov.uk/community/squeeze/](http://www.eastsuffolk.gov.uk/community/squeeze/)**

For the most up to date information regarding East Suffolk Council, please visit:

**[www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)**

**View the Well Minds East Suffolk booklet:** [tinyurl.com/9xhka624](https://tinyurl.com/9xhka624)

# ALDEBURGH TOWN COUNCIL

## RECEIPT LIST - OCTOBER 2024

Date	Cost Code	Description	Net	VAT	Total
01/10/2024	Rents	Pet Perfection Rent	299.00	0.00	299.00
01/10/2024	Christmas Craft Fair	Christmas Craft Fair stall holder	20.00	0.00	20.00
01/10/2024	Bank Charges/SumUp Charges	Christmas Craft Fair stall holder	-0.50	0.00	-0.50
03/10/2024	Christmas Craft Fair	Christmas Craft Fair stall holder	40.00	0.00	40.00
03/10/2024	Bank Charges/SumUp Charges	Christmas Craft Fair stall holder	-1.00	0.00	-1.00
04/10/2024	Donations Received	Remembrance Wreath Donation	25.00	0.00	25.00
04/10/2024	Christmas Craft Fair	Christmas Craft Fair stall holder	20.00	0.00	20.00
04/10/2024	Christmas Craft Fair	Christmas Craft Fair stall holder	40.00	0.00	40.00
04/10/2024	Bank Interest	Bank interest	733.85	0.00	733.85
04/10/2024	Memorial benches	Memorial Bench	660.00	0.00	660.00
04/10/2024	Bank Charges/SumUp Charges	Christmas Craft Fair stall holder	-1.00	0.00	-1.00
04/10/2024	Bank Charges/SumUp Charges	Christmas Craft Fair stall holder	-0.50	0.00	-0.50
07/10/2024	Bank Interest	Business Banking Loyalty Reward	7.58	0.00	7.58
07/10/2024	Moot Hall Cleaning	Moot Hall Cleaning 50% contribution for October 2024.	30.00	0.00	30.00
07/10/2024	Christmas Craft Fair	christmas craft fair	20.00	0.00	20.00
07/10/2024	Bank Charges/SumUp Charges	christmas craft fair	-0.50	0.00	-0.50
09/10/2024	Christmas Craft Fair	Christmas Craft Fair stall holder	20.00	0.00	20.00
09/10/2024	Bank Charges/SumUp Charges	Christmas Craft Fair stall holder	-0.50	0.00	-0.50
15/10/2024	Rents	Museum Rent	250.00	0.00	250.00
16/10/2024	Donations Received	Remembrance wreath	25.00	0.00	25.00
16/10/2024	Bank Charges/SumUp Charges	Remembrance wreath	-0.42	0.00	-0.42
23/10/2024	Christmas Craft Fair	Christmas Craft Fair stall holder	20.00	0.00	20.00
23/10/2024	Bank Charges/SumUp Charges	Christmas Craft Fair stall holder	-0.50	0.00	-0.50
23/10/2024	Moot Hall General Maintenance	Contribution towards upgrading the CTS security system	37.87	0.00	37.87
23/10/2024	Moot Hall General Maintenance	Contribution towards upgrading the CTS security system	347.50	0.00	347.50
25/10/2024	CIL Current Year	Neighbourhood CIL Payment October 24	2,644.50	0.00	2,644.50
28/10/2024	Donations Received	Wreath donation DL	30.00	0.00	30.00
28/10/2024	Sports Income – Football/PAYG	Pitch fees	25.00	0.00	25.00
29/10/2024	Rents	Pet Perfection Rent	299.00	0.00	299.00
29/10/2024	Tennis Court Fees	Tennis pay as you go	7.50	0.00	7.50
30/10/2024	Rents	Rent	558.33	0.00	558.33
31/10/2024	Bank Interest	CCLA Investment	831.36	0.00	831.36
			<b>£6,986.57</b>		<b>£6,986.57</b>

## ALDEBURGH TOWN COUNCIL

### PAYMENTS LIST - NOVEMBER 2024

Date	Cost Code	Description	Supplier	Net	VAT	Total
04/10/2024	Bank Charges/SumUp Charges	Bank charges	Barclays Bank plc	38.30	0.00	38.30
10/10/2024	Town Christmas Fund	Batteries for small Christmas Trees High Street	BuyaBattery	529.46	105.89	635.35
14/10/2024	Moot Hall General Maintenance	Refund Nest thermostat	Google Store	-182.50	-36.50	-219.00
16/10/2024	Bowls Green Maintenance	Backboards for Bowls Club	Sleepers and Scaffoldboards Limited	1,333.33	266.67	1,600.00
21/10/2024	Levelling Up Grant	Painting railings, bike racks and town notice board	Ian Price Professional Painter	800.00	0.00	800.00
22/10/2024	Bowls Green Maintenance	900mm site pegs for Bowls Club	Nelson Potter Ltd	197.17	39.43	236.60
22/10/2024	Bowls Green Maintenance	900mm site pegs for Bowls Club	Nelson Potter Ltd	967.68	0.00	967.68
23/10/2024	Christmas Tree & Moot Green	Highways Licence MEWP	Suffolk County Council	85.00	0.00	85.00
23/10/2024	Bowls Green Maintenance	Creosote for Bowls Club project	J T Pegg and Sons Ltd	65.00	13.00	78.00
24/10/2024	HMRC & NI	PAYE and NI	HMRC	4,385.36	0.00	4,385.36
24/10/2024	Christmas Tree & Moot Green	TEN license fee	East Suffolk Council	21.00	0.00	21.00
24/10/2024	Bowls Green Maintenance	Refund	Nelson Potter Ltd	-967.68	0.00	-967.68
25/10/2024	Moot Hall Gas and Electricity	Month 7 Electricity Moot Hall	British Gas	134.11	6.71	140.82
29/10/2024	HMRC & NI	PAYE and NI	HMRC	4,070.10	0.00	4,070.10
29/10/2024	Telephone	telephone line rental	Focus Group	81.93	16.39	98.32
29/10/2024	Office Supplies	Office supplies	Tesco plc	2.65	0.00	2.65
29/10/2024	Bank Charges/SumUp Charges	PAYE and NI	HMRC	2.44	0.00	2.44
01/11/2024	Moot Hall Rates	Month 8 Rates Moot Hall	East Suffolk Council	484.00	0.00	484.00
01/11/2024	Bowls Club Rates	Month 8 Rates Tennis Courts and Pavilion	East Suffolk Sevices	284.00	0.00	284.00
04/11/2024	IT	Domain Registration	Team Blue Internet Services UK Ltd	1.99	0.40	2.39
04/11/2024	IT	Domain Registration	123-Reg Limited	0.79	0.16	0.95
04/11/2024	IT	Domain Registration	GoDaddy.com	10.86	0.15	11.01
06/11/2024	Office Supplies	Office supplies	Tesco plc	6.00	0.00	6.00
07/11/2024	Office Supplies	SIM monthly plan	Giffgaff Ltd	5.00	1.00	6.00
11/11/2024	Moot Hall General Maintenance	Security detector alterations and upgrading	CTS Security Ltd	732.87	146.57	879.44
11/11/2024	Office Equip/Rental/Repairs	Photocopier rental and usage	Green Angel Ltd	55.00	11.00	66.00
12/11/2024	Fireworks	Buckets for fireworks event	Confidential	10.00	0.00	10.00
12/11/2024	Fireworks	Sauces for BBQ at Fireworks event	OGS Trading (Aldeburgh) Ltd.	13.75	0.00	13.75
12/11/2024	Fireworks	Bread rolls and cheese for BBQ at Fireworks event	OGS Trading (Aldeburgh) Ltd.	136.16	0.00	136.16
12/11/2024	Fireworks	BBQ supplies for Fireworks event	Salter and King Ltd	400.00	0.00	400.00
12/11/2024	Sports Week	Sports week meals	OGS Trading Aldeburgh Ltd	31.50	6.30	37.80
12/11/2024	Moot Hall Cleaning	Window cleaning	James the Window Cleaner	22.00	0.00	22.00
12/11/2024	Memorial benches	Memorial Bench Plaque	Brian Lindores	18.00	0.00	18.00
12/11/2024	Moot Hall Cleaning	Office and Museum cleaning	Lorraine Young	60.00	0.00	60.00
12/11/2024	Kings Field WC Cleaning	Month 7 Cleaning WCs Kingsfield	East Suffolk Services Ltd	532.14	106.43	638.57
12/11/2024	Contract Maintenance	hedge trimming, weeding, signs and materials.	Crescent Lodge Garden Services	548.00	0.00	548.00
12/11/2024	General Signs & Maintenance	hedge trimming, weeding, signs and materials.	Crescent Lodge Garden Services	256.00	0.00	256.00
12/11/2024	Energy Projects	Leaflets Printed and delivered	Leiston Press Ltd	389.17	77.83	467.00
12/11/2024	Office Supplies	Dual monitor stand	Amazon UK	19.16	3.83	22.99

**ALDEBURGH TOWN COUNCIL**

**PAYMENTS LIST - NOVEMBER 2024**

<b>Date</b>	<b>Cost Code</b>	<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
12/11/2024	Office Supplies	Office supplies	Amazon UK	81.54	16.30	97.84
12/11/2024	Fire & Alarm Equipment	Annual fire ext service Bowls Pavilion	Flameskill	141.23	28.25	169.48
12/11/2024	IT	Month 8 IT support agreement	Ipswich Computer Services Ltd	96.57	19.31	115.88
12/11/2024	IT	New Monitor for office installed	Ipswich Computer Services Ltd	105.00	21.00	126.00
15/11/2024	Moot Hall General Maintenance	Moot Hall heating	J T Wilding Ltd	115.21	23.04	138.25
15/11/2024	Bowls Gas & Electricity	Month 8 Electricity Bowl Pavilion	British Gas	30.73	1.54	32.27
15/11/2024	Groundsmans Cottage Gas and Elec	Month 7 Electricity Groundman's Cottage	British Gas	29.35	1.47	30.82
19/11/2024	Tractor Shed Gas & Electricity	Month 8 Electricity Tractor Shed	British Gas	39.98	2.00	41.98
21/11/2024	Moot Hall Gas and Electricity	Month 8 Electricity Moot Hall	British Gas	217.43	10.87	228.30
21/11/2024	Moot Hall Water	Water charges Moot Hall	Wave-utilities	47.08	0.00	47.08
21/11/2024	Moot Hall Water	Water charges Moot Hall	Wave-utilities	35.68	7.13	42.81
01/12/2024	Moot Hall Rates	Month 9 Rates Moot Hall	East Suffolk Council	484.00	0.00	484.00
01/12/2024	Bowls Club Rates	Month 9 Rates Bowls Pavilion	East Suffolk Council	284.00	0.00	284.00
01/01/2025	Moot Hall Rates	Month 10 Rates Moot Hall	East Suffolk Sevices	484.00	0.00	484.00
				<b>£ 17,860.66</b>	<b>£ 913.99</b>	<b>£ 18,774.65</b>

Signed by the Town Clerk: \_\_\_\_\_

Date: \_\_\_\_\_

Signed by the Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

## Financial Scrutineers Report

On 4<sup>th</sup> November 2024 Cllr Fox and Cllr Jones, undertook a review of the following bank accounts and their corresponding bank reconciliations. Their current balances are shown below:

Barclays Current Account - £467,493.10  
Ipswich Building Society - £81,797.04  
Co-Op Investment Account - £91,302.25  
Petty Cash - £131.59  
Barclays Base Rate Account - £105,833.60  
Barclays IAS Account - £1.25

The review found no exceptions.

Signed: J.E. Fox Cllr Fox

Signed: J. Jones Cllr Jones

**Customer Address**

Kim Puttock  
 Aldeburgh Town Council  
 The Moot Hall  
 Market Cross Place  
 Aldeburgh  
 IP15 5DS  
 UNITED KINGDOM  
**Telephone:** 01728452158  
**Email:**  
[townclerk@aldeburghtowncouncil.gov.uk](mailto:townclerk@aldeburghtowncouncil.gov.uk)

**Delivery Address**

Kim Puttock  
 Aldeburgh Town Council  
 The Moot Hall  
 Market Cross Place  
 Aldeburgh  
 IP15 5DS  
 UNITED KINGDOM  
 01728452158

**29 October 2024**  
**RC27055397**

**Telephone: 01253 600410**  
**Email: [enquiries@glasdon-uk.co.uk](mailto:enquiries@glasdon-uk.co.uk)**

Thank you for your quote request which we have pleasure in detailing below.

If you would like to place an order then please click the green bar below. Alternatively, or for any other queries, please email [enquiries@glasdon-uk.co.uk](mailto:enquiries@glasdon-uk.co.uk) detailing your quote request number.

**Mailing Preferences**

How did you hear about us? : **Existing customer**    Updates via Email : **No**    Updates via Post : **No**

	Qty	Unit Price	Total Price
<b>Bi-Stander™ Sheffield Hoop Cycle Stand (Models (Please refer to images below): SH2B Sheffield Hoop with Concrete-in Fixing - Armortec Coated in A Grey)</b>	1	£40.00	£40.00

All details remain firm until 30 days from the issuance of this quote.

Delivery to be confirmed upon receipt of order.

Please refer to the [Conditions of Sale](#).

Sub Total	£40.00
Carriage	£12.50
Total Tax	£10.50
<b>Total</b>	<b>£63.00</b>

[Click here to proceed with this quote using a credit card or by paying on account](#)

We'll plant a tree for every Quote request we receive.

You can also keep track of our tree-planting initiatives via our virtual forest at <https://ecologi.com/glasdonuk>



Follow us on:  [www.glasdon.com](http://www.glasdon.com)

**Customer Address**

Kim Puttock  
 Aldeburgh Town Council  
 Aldeburgh Town Council  
 Market Cross Place  
 Aldeburgh  
 IP15 5DS  
 UNITED KINGDOM  
**Telephone:** 01728452158  
**Email:** [townclerk@aldeburghtowncouncil.gov.uk](mailto:townclerk@aldeburghtowncouncil.gov.uk)

**Delivery Address**

Kim Puttock  
 Aldeburgh Town Council  
 Aldeburgh Town Council  
 Market Cross Place  
 Aldeburgh  
 IP15 5DS  
 UNITED KINGDOM  
 01728452158

**30 October 2024**  
**RC27057149**

**Telephone: 01253 600410**  
**Email: [enquiries@glasdon-uk.co.uk](mailto:enquiries@glasdon-uk.co.uk)**

Thank you for your quote request which we have pleasure in detailing below.

If you would like to place an order then please click the green bar below. Alternatively, or for any other queries, please email [enquiries@glasdon-uk.co.uk](mailto:enquiries@glasdon-uk.co.uk) detailing your quote request number.

**Mailing Preferences**

How did you hear about us? : Updates via Email : **No** Updates via Post : **No**

	Qty	Unit Price	Total Price
Jubilee™ Bollard (Bollard Material & Fixing: Rigid Durapol with concrete-in extended base, Banding: 1x27mm band, Banding Colour: White)	2	£190.24	£380.48

All details remain firm until 30 days from the issuance of this quote.

Delivery to be confirmed upon receipt of order.

Please refer to the **Conditions of Sale**.

Sub Total	£380.48
Carriage	£0.00
Total Tax	£76.10
<b>Total</b>	<b>£456.58</b>

[Click here to proceed with this quote using a credit card or by paying on account](#)

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Follow us on:



[www.glasdon.com](http://www.glasdon.com)

Glasdon UK Limited, Preston New Road, Blackpool, Lancashire, FY4 4UL

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=====



**Customer Address**

Kim Puttock  
 Aldeburgh Town Council  
 Aldeburgh Town Council  
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**Delivery Address**

Kim Puttock  
 Aldeburgh Town Council  
 Aldeburgh Town Council  
 Market Cross Place  
 Aldeburgh  
 IP15 5DS  
 UNITED KINGDOM  
 01728452158

**30 October 2024**  
**RC27057147**

**Telephone: 01253 600410**  
**Email: [enquiries@glasdon-uk.co.uk](mailto:enquiries@glasdon-uk.co.uk)**

Thank you for your quote request which we have pleasure in detailing below.

If you would like to place an order then please click the green bar below. Alternatively, or for any other queries, please email [enquiries@glasdon-uk.co.uk](mailto:enquiries@glasdon-uk.co.uk) detailing your quote request number.

**Mailing Preferences**

How did you hear about us? : **Existing customer**    Updates via Email : **No**    Updates via Post : **No**

	Qty	Unit Price	Total Price
Jubilee™ Bollard (Bollard Material & Fixing: Rigid Durapol with concrete-in extended base)	10	£175.33	£1,753.30
Sub Total			£1,753.30
Carriage			£0.00
Total Tax			£350.66
<b>Total</b>			<b>£2,103.96</b>

All details remain firm until 30 days from the issuance of this quote.

Delivery to be confirmed upon receipt of order.

Please refer to the [Conditions of Sale](#).

Click here to proceed with this quote using a credit card or by paying on account

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You can also keep track of our tree-planting initiatives via our virtual forest at <https://ecologi.com/glasdonuk>



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Glasdon UK Limited, Preston New Road, Blackpool, Lancashire, FY4 4UL

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**T D Developments (East Anglia)  
Ltd**

68 Waterloo Avenue

Leiston

Suffolk

IP164HE

+447854565858

tddevelopmentsltd@gmail.com

## Estimate

ADDRESS  
Sally Jones  
Aldeburgh Town Council  
Moot Hall  
Market Cross Place  
Aldeburgh  
Suffolk  
IP15 5DS

ESTIMATE 1002  
DATE 28/10/2024  
EXPIRATION DATE 30/11/2024

DATE	ACTIVITY	DESCRIPTION	VAT	QTY	RATE	AMOUNT
	Services	- Remove existing bollards - Dispose off site - Instal 9 new bollards (bollards to be supplied by client)	20.0% S	1	1,950.00	1,950.00
	Services	- Remove 2 existing bicycle hoops - Dispose off site - Instal 2 new hoops (bicycle hoops to be supplied by client)	20.0% S	1	500.00	500.00

SUBTOTAL 2,450.00

VAT TOTAL 490.00

TOTAL **£2,940.00**

### VAT SUMMARY

RATE	VAT	NET
VAT @ 20%	490.00	2,450.00

Accepted By

Accepted Date



## Lancaster Bus Shelter

£4,819.50

Finish: Galvanised ▾

Colour: ■ ■ ■ ✓ ■ X Clear

- 1 +

ADD TO CART

BUY NOW



**Fast  
Shipping**



**Bespoke  
Items**



**24/7  
Support**



**Secure  
Payments**

Have a question?

### Product Enquiry

Name

Email

Phone

Message



Town and Parish Councils

**Your ref:**  
**Our ref:** MC/ES0010.33  
**Date:** 28 October 2024  
**Please ask for:** Martin Clarke  
**Customer Services:** 0333 016 2000  
**Direct dial:** 07442 412422  
**Email:** martin.clarke@eastsoffolk.gov.uk

Dear Sir/Madam

### **Jet Ski Consultation**

On the 21 October 2024, East Suffolk Council's Licencing Committee resolved to carry out a consultation on the licensing of commercial operators of Jet Skis/water scooters.

The Council is aware that a Jet Ski hire business has commenced operating on the River Deben. Jet Skis that are let out for hire to the public must be licensed by the Council under Section 94 of the Public Health Act Amendments Act 1907. If the Council adopts a policy of refusing to licence Jet Ski operators unless exceptional circumstances apply, then, Jet Skis will no longer be allowed to be let out for hire in the East Suffolk district.

If the Council agrees to licence commercial operators of Jet Skis, conditions could be imposed on a licence and enforcement action taken if those conditions were breached. For example, there could be conditions about times and days of operation, zones where operation would not be permitted, and so on. However, a policy would need to be drawn up to address such matters.

A licence, once granted, could be revoked or suspended if it were necessary or desirable in the public interest. The basis for such action could be in relation to safety or nuisance. A policy is required for transparent regulation.

The aim of this consultation is to seek the views of operators, interested parties and the general public to ensure that all views are taken into consideration by the Licensing Committee in their decision making.

---

LEGAL ADDRESS East Suffolk House, Station Road, Melton, Woodbridge IP12 1RT

POSTAL ADDRESS Riverside, 4 Canning Road, Lowestoft NR33 0EQ

The consultation will run from 29 October to 26 November 2024.

The Council is seeking your views on the following questions:

- a. Whether the Council should licence Jet Skis?
- b. What conditions if any should be imposed?
- c. What minimum specification should be required?
- d. Should zones of operations be imposed?
- e. Should dates and times of operation be imposed?
- f. How should the policy be enforced?
- g. Any other comments?

If you have any evidence in support of your answers, please provide this.

The consultation period will close on 26 November 2024. Any responses to the consultation will be presented to the Council's Licensing Committee for consideration. **Please submit comments in writing to the Licensing Team at the address below or by email to [licensing@eastsoffolk.gov.uk](mailto:licensing@eastsoffolk.gov.uk).**

**Licensing Team, East Suffolk Council, Riverside, 4 Canning Road, Lowestoft, Suffolk NR33 0EQ**

Yours faithfully

**Martin Clarke | Licensing Manager and Housing Lead Lawyer**  
East Suffolk Council



## **Open Spaces Policy**

### **1. Aldeburgh's Open Spaces**

The Town Council manages the following open spaces for the benefit of the residents of Aldeburgh:

- Kings Field
- Kemps Field
- Moot Green

### **2. The Purpose of the Open Spaces Policy**

- To encourage residents and visitors to use and enjoy Aldeburgh's open spaces.
- Encourage activities that enhance the quality of life for visitors and encourage healthy living.

### **3. Activities that will be considered**

- a) Events organised by registered charities for the purpose of raising money for local and national charities.
- b) Events organised by voluntary groups or organisations for the purpose of benefiting the local community and/or raising money for local and national charities.
- c) Commercial events of local, national and international importance or significance that promote the town to a wider audience and encourage visitors to Aldeburgh.
- d) Events and activities that aim to enhance the environment of the open space, educate users, encourage participation and promote the leisure activities or opportunities available.
- e) Civic events.

### **4. Prohibited Events**

The Town Council will not give approval for events on its land of the following nature:

- a) Any event likely to provoke public disorder.
- b) Any event that includes the use of performing animals, except those which are normally regarded as domesticated in the United Kingdom (i.e. horses, dogs, cats, birds used in falconry demonstrations, caged birds and rabbits), which may be used as an ancillary part of a performance. No live animals are to be used as prizes.



- c) Any event that would cast doubt on the integrity of the Town Council.
- d) Any event the Town Council believes may be of questionable public morality.
- e) Balloon and Chinese lantern releases are not permitted for environmental reasons.

## **5. Application Process**

- a) Applications for small community events should be submitted to the Town Clerk where possible 6 weeks before the event and will be taken to the first available Full Council meeting for approval.
- b) Applications for large events should be submitted to the Town Clerk 12 weeks before the event and East Suffolk Council should be notified of the details of the event and will be taken to the first available Full Council meeting for approval.
- c) Events submitted outside the dates will be considered at the discretion of the Town Council.
- d) Registered charities, non-profit making and local community groups may be offered the hire of the open spaces for raising money for local and national charities at no charge following the approval of Aldeburgh Town Council. Charges may be made for the use of staff, materials and equipment supplied by the Town Council during the event.

## **6. Terms and Conditions**

- a) The hirer and will keep the Town Council indemnified against all losses, claims, demands, actions, proceedings, damage, costs or expenses or other liability arising in any way from this licence.
- b) The hirer must observe any directions that the Town Council may make from time to time, governing their land.
- c) The hirer at the hirers expense must immediately make good any damage to any part of the Town Council's land or any part of it.
- d) Police must be made aware of your car parking arrangements and cones must be placed on the roads, around the land in order that residents' drives are not blocked.
- e) The Town Council requires that event organisers comply with all relevant legislation relating to the control of noise and the protection of the immediate and local environment.



- f) Organisers will be encouraged to work with local residents and the relevant authorities to minimise the impact of events on the local community. Any residents within the vicinity should have a letter posted through their door advising of the event, and a contact number to call for queries.
- g) The protection of the environment, wildlife and features will take precedence and will be considered when planning events. Where necessary the Town Council will secure a ground deposit from the organiser in advance for refuse removal and/or reinstatements and repairs following events.
- h) In the case of severe weather creating very wet ground conditions, the Town Council reserves the right to cancel the event or require the event organiser to introduce ground protection measures to avoid excessive damage to the fabric of the open space. In the circumstances that it is necessary to cancel an event due to severe weather this will be done in consultation with the hirer, and the Town Council will not be liable for any costs. The decision to cancel an event due to severe weather will be taken by the Town Clerk in consultation with the Mayor of the Town Council, whose decision will be final.
- i) In the case of severe winds creating dangerous conditions associated with trees on site, the Town Council reserves the right to cancel the event or require the event organiser to cordon off areas where the public may be at risk.
- j) Promoters and organisers of events remain responsible for the marketing and promotion of their event and shall be required to make adequate provision for it comply with the relevant licensing and planning legislation. Flyposting for events will not be permitted and the necessary permissions must be obtained for any promotional banners or posters erected.
- k) Operating hours for events will be between 9am to 11pm (excluding set-up and set down).
- l) Applications for events in open spaces will be dealt with on a first come first served basis, excepting that recurring annual events will be given priority if they are staged on regular dates.
- m) The Town Council will consider events on the basis of those permitted events and prohibited events as referred to above. References may be required and taken up where the content of an event needs further confirmation. The Town Council accepts no responsibility for the impact of refusing an event.
- n) Event organisers cannot hold an event in the Town Council's open spaces without the Town Council's written permission. This permission will be granted at the discretion of the Town Council and only following satisfactory completion of the Open Space application documents.





- o) Evidence of adequate insurance and risk assessment will also be required. Organisers will be required to obtain and provide evidence to the Town Council of Public and Employers Liability Insurance to a minimum value of £10 million. For organisations that do not have this level of cover, Aldeburgh Town Council will make a decision, as to whether to accept lower public liability coverage if this is approved by the Town Council's insurers.
- p) Hirers must comply with all relevant Health and Safety Legislation and provide a site-specific risk assessment for any activities.
- q) Hirers will be required to supply a copy of the child safeguarding policy and/or vulnerable adults' policy if relevant to the activities on site.
- r) If collecting money, a Street Collection Permit must be obtained from East Suffolk Council and a copy submitted to the Town Council.
- s) If alcohol is being sold the appropriate licence from East Suffolk Council must be obtained.

## 7. Contact Details

All enquiries and submission of requests and paperwork should be sent to:

Town Clerk  
The Moot Hall  
Market Cross Place  
Aldeburgh  
Suffolk  
IP12 2AA

[townclerk@aldeburghtowncouncil.gov.uk](mailto:townclerk@aldeburghtowncouncil.gov.uk)

## Kim Puttock

---

**From:** Aldeburgh Library [REDACTED]  
**Sent:** 24 October 2024 12:15  
**To:** Kim Puttock  
**Subject:** funding request

Dear Kim and Aldeburgh Town Council,

I am writing to ask if you would again kindly support us in the provision of Christmas hampers for our Home Library Service customers.

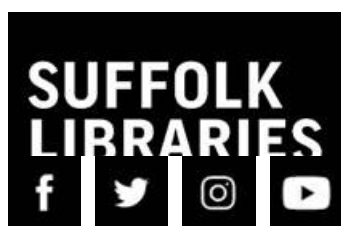
Our Home Library Service operates to bring books to customers in their own homes if they are unable to get to the library themselves, usually because they are very elderly and housebound. One of our customers is 101!

We have a small team of lovely volunteers who deliver a selection of books fortnightly. They also stop for a while for a chat, often this might be the only person the customer will see apart from their carers and they really appreciate the opportunity to talk to someone as well as enjoying the books.

We have provided the hampers for the last few years. We have included luxury items and home-made Christmassy items that we make ourselves. Our customers have been delighted and very appreciative. I would like to ask for a donation of £200, or as you see fit. We would all be very grateful.

Kind regards,  
Sue Osben & staff

Aldeburgh Library  
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## **Proposal for outdoor concert in Aldeburgh 2025 (AldeStock 25)**

The Aldeburgh United Charities (AUC) are proposing to hold an outdoor concert in Aldeburgh in Summer 2025 to raise funds for the charity. This paper outlines the proposal and is seeking the support and cooperation of Aldeburgh Town Council (ATC).

AUC are looking to organise the concert on either Saturday 19<sup>th</sup> July 2025 or Saturday 2<sup>nd</sup> August 2025. It would be an all day event for the residents of and visitors to Aldeburgh. The music would be provided by a mixture of local artists and tribute bands. Revenue would mainly come from the sale of tickets with additional revenue from sponsorship and concessions.

The ideal venue for the concert would be Kings Field with parking on Queens Field. AUC are seeking ATC approval to use these two venues on either the 19/7/25 or 2/8/25. On the day of the concert Kings Field would need to be closed to the general public. Our proposal would be to have three security barriers in place where tickets can be inspected by security and/or people can pay on the day. The proposed locations of these barriers would be:

1. By the Fire Station, from the railings to the corner of the fence of 1 Saxmundham Road. This would be a moveable barrier to allow performers and emergency services access.
2. By the allotments, from the corner of the hedge to the wall of Queens Field
3. By the gate of the Queens Field near to the Rugby Club (from the Car Park)

Additionally there would be security / parking pay on entry at the entrance to Queens Field from Park Road.

Ticket prices are still to be decided but as a guide AUC are looking to sell tickets at £10 per person or £25 for a family (2 adults + n kids 2 to 10 years old). Parking on Queens Field could be £10 all day.

AUC are aiming to sell 3000 tickets (the last concert on Kings Field was licensed for 3800 people).

AUC would like the Old Generator Station and the Rugby Club to participate (hence the positioning of the security check points). AUC believes that the concert would provide an ideal opportunity for both to earn revenue. The two venues would also provide additional toilet facilities and indoor seating.

As part of the concert organisation AUC will need to provide additional toilet facilities on Kings Field near the allotments, first aid cover, security, stewards and obtain the event licence.

The stage would be situated between the two pitches (approximately where the last concert stage was situated). Concession and Sponsorship stands would be around the edge of Kings Field. The 'Green Room' would be behind the stage.

Other ideas for the day:

- use the Rugby Club as the Sponsors HQ with a roped off seating area for VIP guests
- finish the concert with a fireworks display
- have some fairground rides on either the Kings Field car park or by the play equipment.

AUC have been in discussions with promoters and individuals who previously organised Music by the Sea events. There are lessons to be learned from these as well as indicators for budget.

AUC would like ATC cooperation and permission to proceed with the proposed event and invite your input and feedback.

**Subject:** Summer Artisan Markets 2025

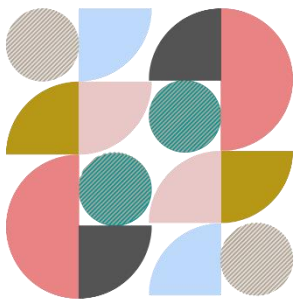
Dear Clerk,

My name is Rosie and I run Local Makers Market Ltd which holds artisan markets in East Anglia and London.

I'm getting in touch to see if you would be open to hiring the space outside (and / or inside) the Moot hall for a Saturday/ series of dates in the Summer holidays next year?

Do get back to me and if it's easier we can arrange a phone call.

Best wishes,  
Rosie



LOCAL MAKERS MARKET

[www.localmakers.uk](http://www.localmakers.uk)

[www.instagram.com/localmakersmarket/](https://www.instagram.com/localmakersmarket/)

[www.facebook.com/LocalMakersMarket](https://www.facebook.com/LocalMakersMarket)

<https://twitter.com/LocalMakers>

On Wed, 18 Sept 2024 at 11:51, Chris Bradley wrote:

Hello Sam,

I've attached a few photos we took at the finish line on Saturday, including a couple with the mayor. It was brilliant having her give out medals!

Thanks so much for your support with the event. I've sent over a donation for SARS this morning.

Please could you put it to the committee for the event to take place on Saturday 13th September 2025?

Rob suggested we should be on separate weekends next year as their setup was hampered by our event taking place and vice versa. I think he may ask to move his the following weekend.

Let me know your thoughts, we had lots of positive feedback about the run, so it would be great to get a date confirmed and start taking entries.

Many thanks,  
Chris

#### Information

£150 donated to SARS (they also donated the same for the town starting of the run).

Triathlon requests Sunday 21<sup>st</sup> September 2025.

No other events on the calendar.

Sam Phillips  
DTC

The Fairfield Centre

Fairfield Road

Aldeburgh

16<sup>th</sup> September 2024

Dear Town Clerk,

I am writing to you on behalf of the Fairfield Centre to ask the council to consider a request for a grant towards the Christmas lunch.

The Christmas lunch will be held at the Fairfield Centre on Tuesday 17th December 2024. The lunch is for the older generation of Aldeburgh people, community leaders and volunteers who help with lunch club throughout the year. There will be around 40 two course Xmas lunches provided on the day. The Fairfield Centre funds the meal and Aldeburgh Town Council has traditionally helped towards the cost. It would be much appreciated if ATC would consider providing a grant of £400 towards this years Fairfield Xmas lunch for the older generation of Aldeburgh's residents.

Yours sincerely,

Linda Lumpkin

Manager, The Fairfield Centre

## **Property & Finance report**

### **Finance**

Work almost complete on the budget.

### **Sports**

Nothing to report

### **Property**

#### **Rugby Pavilion**

The door panel is still outstanding to be fitted.

Cllr Fox and I met with the architect on 3 October, Since then we have had feedback from the Rugby club on his plans. Next stage we will need to get developed into a scope of works to enable us to go out to tender for costs, which are needed for the grant application.

#### **Moot Hall**

Windows removal upstairs completed. Robert Scrimgeor came to see the works and to review whether the small window being replaced needs permission, which it does not. So the grant application can be submitted. The restoration work is expected to take 8-10 weeks. Still waiting for options for the small heater in the kitchen/ toilet area.

#### **Play equipment**

Awaiting the first ESS inspection report.

#### **Kings field and Queens field Pitch maintenance**

The proposed policy is on the agenda this evening to approve the rules regarding the use of our recreation fields. This will be sent to all users with a covering letter to ensure the requirements are fully understood.

#### **Bowls Green**

Works to the backboards is well underway. The old wood was used for the bonfire.

#### **Bowls Pavilion**

A new drain cover being installed. Damp being monitored.

#### **Groundsmans Cottage**

The final insulation and internal redecoration is outstanding.

**Tennis courts**

We are still waiting for the specialists scope of works for options 2 & 4 and has been chased. There is a bulb requiring replacement on Court 1, which is being progressed. A general tidy up of the courts has been implemented – weeding, leaves clearance, moss spraying.

**Kemps field**

RRT have laid the grid mesh extension to extend the path. There was not enough grid mesh to complete the path at the Franklin Rd end so we will purchase enough to complete the paths to Franklin and Fairfield Roads.

**Allotments**

The next review will be before the end of the year in readiness for January renewals.

**Fort Green Planters**

Instructions to plant with tamarisk and ornamental grasses which should be tolerant of the proximity to the sea have been given to ESC. Once planted we will see if the Brudenell will maintain them for an acknowledgment of doing so.

**Councillor Sally Jones**

**Head of the Property and Finance Working Group**

**7<sup>th</sup> November 2024**



## **Planning Update – November 2024**

Since the October Full Council Meeting there has only been one Planning Meeting with the following applications;

**DC/24/3241/FUL** - 20 High St. Change of Use of lower and upper ground floors from Use Class E(c) commercial unit to a dwelling with associated physical alterations

ATC Planning Committee supports this application subject to the implementation of a Construction Management Plan and would welcome a tightening of the class use to residential only C3.

Awaiting Decision from ESC.

**DC/24/3374/TCA** - Aldeburgh and District Community Hospital. Tree works

ATC Planning Committee have no objections to the application subject to the recommendation from the Arboricultural Officer at East Suffolk Council.

ESC have no objections to this application.

**DC/24/1928/FUL** - 42b Park Road ( The Coach House ). Change of use from a self-contained unit for partially independent care residents to a unit of residential accommodation ( Use Class C3 )

ATC Planning Committee continues to object to this application, we support the neighbour's complaints, disagree that there is no loss of amenity, parking concerns and loss of a partially dependent care unit.

Awaiting Decision from ESC.

A current enforcement activity relating to a property on the terrace who have removed a boundary wall which according to the application should have been retained. After a question from a member of the public ATC contacted East Suffolk Council who investigated the possible infringement and came back with an answer which ATC were not happy with. Peter Hill from the Aldeburgh Society sent an excellent letter to ESC expanding on our concerns and as of yet we haven't received East Suffolk Council's reply.

**Cllr Webster**  
**Chair of the Planning Committee**

## Services Working Group update on report dated 28/10/2024

The placement of the new town board has been agreed.

A meeting was held on 18/09/24 between Wayne Saunders, Cllr Fox and Kim Puttock to decide on the suggested information to go on the directional signs. Wayne took the information away to get draft signs ready to come back to us for agreement.

Unfortunately, SCC has mislaid this paperwork. However, we have kept copies. Wayne is no longer in post, so we will be arranging to see his replacement and re-start the process.

We have sourced a suitable bus shelter to replace the damaged one on Linden Road corner and will be bringing information about it and its placement to Full Council.

## **Cllr Jones Representatives Report 14 October 2024**

### **AC&ST**

I chaired a meeting on 16 October.

The Trustees reviewed the 10 year business plan options. Utility costs are still a major cost and will not reduce until 2026/2027. It was agreed to increase prices for both bar sales and food, waiting for the outcome of the Governments budget before implementing, in case it impacted decisions agreed. The stocktake early October was good, well within industry bench marks. A dry goods stocktake and improved ordering process was agreed to be implemented with immediate effect. Savings implemented on hours worked. Trading continues to be difficult in the hospitality sector and it is expected to make a loss in 2024.

### **Tennis AGM**

I attended the AGM on 20 October at noon. There were a few issues raised regarding maintenance of the courts – typical autumn issues of leaves and moss. One of the flood light bulbs on Court 1 has failed. They were appraised about the problem with Courts 3 & 4 and the actions/ progress we have undertaken.

Issues raised are being progressed.

## Kim Puttock

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**From:** [REDACTED]  
**Sent:** 28 October 2024 10:19  
**To:** Kim Puttock  
**Subject:** Parking  
**Attachments:** IMG\_0632.JPG

Dear Sir, I attach a photo of perhaps the most extreme example of bad parking in Hartington Road. It is about time that some serious action is taken over the pavemant parking in Hartihton, Beaconsfield Roads and on the south end of the terrace. It is impossible for anyone in a wheel chair or a mother with a pushchair to get along these roads without having to walk in the road. This should be raised at the next council meeting for discussion on what steps to take, [REDACTED]



## **Item 268 – Town Clerk’s Report**

### **Local Council Award Scheme**

I attended a webinar introducing the new criteria for the Local Council Award Scheme.

For anyone not familiar with the scheme it is a scheme tailored to celebrate the successes of the very best local councils, and to provide a framework to support all local councils to improve and develop to meet their full potential. All local councils want to serve their local communities and make a real difference to the lives of the people that live there. The scheme offers councils the opportunity to show that they meet the standards set by the sector, assessed by their peers, and to put in place the conditions for continued improvement.

The Award Scheme has been designed to both provide the tools and encouragement to those councils at the beginning of their improvement journeys, as well as promoting and recognising councils that are at the cutting edge of the sector. It is only through the sector working together, to share best practice, drive up standards and supporting those who are committed to improving their offer to their communities that individual councils and the sector as a whole will reach its full potential.

Full details about the scheme are available on the National Association of Local Councils website here <https://www.nalc.gov.uk/support/local-council-award-scheme.html>

Councils can apply for an award at one of three levels.

- The Bronze Award is tailored for councils aiming to showcase their adherence to essential standards, ensuring effective delivery for their communities.
- The attainment of the Silver Award signifies that a council excels in governance, community engagement, and continuous improvement.
- The prestigious Gold Award signifies that a council stands at the pinnacle of best practices, attaining excellence in governance, community leadership, and council development.

### **CiLCA**

I am progressing through my CiLCA qualification having completed and passed Units 1 and 4. I am currently working on Unit 2.

### **The New Employment Rights Bill: Urgent changes employers need to know**

I attended a webinar in relation to these updates and have provided a summary document of the expected changes to the HR Committee. As soon as any changes are in the pipeline I will make them aware.

**Aldeburgh Gazette**

I have secured space in the Gazette for a regular feature summarizing the events that the Mayor has attended each month. I am in the process of preparing a summary covering May to November which will feature in the December issue and we will then have a monthly update included.

**PA Systems – Internal and External update**

I am liaising with the provider to get the relevant items purchased with the aim of getting the external PA system in place first as we need that for the Christmas Lights Switch-On and the internal system will follow.

**VAT Return**

The VAT Return for Q2 of the financial year has been submitted.

**Meetings coming up:**

The next Full Council meeting is on the 9<sup>th</sup> December 2024 at 7pm in the Moot Hall. Please can we have any agenda items by 8am on Monday 2<sup>nd</sup> December.

**Correspondence**

See attached. We have advised the member of public that they should report this to the police.

*Kim Puttock*

**Town Clerk and RFO  
November 2024**