



**MINUTES OF THE ALDEBURGH TOWN COUNCIL MEETING HELD IN THE
MOOT HALL ON WEDNESDAY 19TH JUNE 2024 AT 10AM**

Present: Cllr Haworth-Culf, Cllr Webster, Cllr Bond, Cllr Fox, Cllr Jones and Cllr Langley

In attendance: Town Clerk

Public questions and comments (maximum of 15 minutes)

No members of the public were in attendance.

95. Apologies

Apologies were received from Cllr Fellowes, Cllr Haworth, Cllr Lumpkin and Cllr Osben.

96. Declarations of interest

Cllr Haworth-Culf has a dispensation at Suffolk County Council for discussions regarding any LionLink and Sealink discussions.

97. To consider, discuss and agree the priorities for the Property and Finance Working Group for the forthcoming civic year.

The priorities of the **Property and Finance Working Group** had previously been circulated. Councillors worked through the existing list and the Town Clerk updated the list accordingly. The updated priorities list is attached.

98. To consider, discuss and agree the priorities for the Services Working Group for the forthcoming civic year including:

98.1. Services Working Group priorities

98.2. Energy Working Group priorities

The priorities of the **Services Working Group** incorporating the **Energy Working Group** had previously been circulated. Councillors worked through the existing list and the Town Clerk updated the list accordingly. The updated priorities list is attached.

99. To consider, discuss and agree the priorities for the Grants, Requests and Events Working Group for the forthcoming civic year.

The priorities of the **Grants, Requests and Events Working Group** had previously been circulated. Councillors worked through the existing list and the Town Clerk updated the list accordingly. The updated priorities list is attached.

100. To consider, discuss and agree any further priorities that do not sit within the Working Groups above.

Councillor Fellowes and Osben had sent in their suggested priorities ahead of the meeting. These were discussed and incorporated accordingly into the priorities list.

The priorities of the **Planning Committee** had previously been circulated. Councillors worked through the existing list and the Town Clerk updated the list accordingly. The updated priorities list is attached.

The priorities of the **Full Council** had previously been circulated. Councillors worked through the existing list and the Town Clerk updated the list accordingly. The updated priorities list is attached.

Two suggestions had been received from Councillor Fellowes who was unable to attend namely:

- a) The Council should consider setting up a separate task and finish group for website enhancement which can also include the feasibility of employing an apprentice to do the Council social media and marketing, with support from East Suffolk Council.

Councillors present did not agree with this suggestion and it was not taken forward.

- b) To separate Finance out of the Property and Finance Working Group, with Finance reporting to Full Council and the working group including the Town Clerk as RFO and other individuals who can assist with financial matters and website reporting of these financial matters.

Councillors present did not feel this suggestion was suitable for this meeting and as a result it was not taken forward.

Additional priorities were discussed and noted in relation to work to be undertaken by the **Officers**. The priorities list was updated to incorporate these additions.

Correspondence had been received from a resident requesting help for the Town Clerk to complete updating the website to meet our Financial transparency requirements. Councillors discussed in details.

ACTION: Town Clerk to contact Rialtas to request help to extract reports from the system for the missing years.

- 101.** Closure
The meeting closed at 11.43am.

Aldeburgh Town Council priorities v24-6.2

Working Group	Sub Area	Town Plan Action/ project	<6 mth	6 – 18 mth	>18 mth	No	ATC Ctrl	ESC Ctrl	SCC Ctrl	Other Org	Notes	Status	Budget Required
Services	Community & Road Safety	A consultation to be undertaken with residents regarding the extension of the No Cold Calling Zone.			Y		Y			Police	Links were made and reps attending with Neighbourhood watch coordinator. Not a priority for ATC. Can include information on website UPDATE 19/6/2024: Status changed to completed	Completed	>£0k
Services	Community & Road Safety	Look at road safety, including the feasibility of introducing a school crossing patrol at the zebra crossing in Saxmundham Road.			Y		Y	Y	Y	School	Hi Vis tops provided for children walking to school. Improvements already made by school at school entrance. School do not support need for school crossing patrol.Areas where speed signs would be effective to be identified and to form part of the overall traffic and parking strategy. UPDATE 19/6/2024: School has advised that they do not support. Needs to be removed from priorities	Completed	>£10k
Services	Community & Road Safety	Review potential for changes to speed limits on Leiston Road and the town area east of the roundabout, conveying the wishes of the residents of the Town to the relevant authority.		Y			Y		Y		Leiston Road 40mph introduced. Gateway introduced on Saxmundham Road. Saxmundham road VAS to be installed and another to be purchased for Leiston Road. Any further needs to be included in overall Traffic and parking Strategy UPDATE 19/6/2024: Completed - see below for VAS	Completed	>£10k
Services	Community & Road Safety	Set up a community self help scheme with assistance from the RRT and ESC/SCC to clean signs, clear away weeds etc. and report to the handy person to assist projects									ADDED 19/6/2024: Provided by Cllr Fellowes who was unable to attend therefore no discussion/agreement made without Cllr Fellowes' input.		
Services	Community & Road Safety	Better and increased signage to remind dog owners to bag and bin their animals' waste									ADDED 19/6/2024: Provided by Cllr Osben who was unable to attend therefore no discussion/agreement made without Cllr Osben's input.		
Services	Energy Projects	NSIPS. ATC response to all projects having a potential impact on the town. To ensure the best outcome for the town.	Y	Y	Y		Y	Y	Y	Energy organisations	All consultations responded to. Engaged with all relevant local organisations. Website updated with links, timeline document in draft and being progressed. UPDATE 19/6/2024 Timely responses to be given and inclusion of our statement with all responses	Ongoing	>£20k

Aldeburgh Town Council priorities v24-6.2

Working Group	Sub Area	Town Plan Action/ project	<6 mth	6 – 18 mth	>18 mth	No	ATC Ctrl	ESC Ctrl	SCC Ctrl	Other Org	Notes	Status	Budget Required
Services	Energy Projects	Impact of Sizewell on Aldeburgh in relation to unrealistic wage offers and rental offers (unfair competition)	Y	Y	Y		Y	Y	Y	Energy organisations	ADDED 19/6/2024: Raised by local businesses and needs to be considered as part of ongoing discussions with Sizewell	Ongoing	
Services	Energy Projects	Raising awareness and providing information via the website and other routes.									ADDED 19/6/2024: Provided by Cllr Fellowes who was unable to attend therefore no discussion/agreement made without Cllr Fellowes' input.		
Services	Energy Projects	Continuing to keep up to date with all energy projects, to engage and respond to consultations and the DCO stages in support of residents and visitors, organisations and businesses in Aldeburgh									ADDED 19/6/2024: Provided by Cllr Fellowes who was unable to attend therefore no discussion/agreement made without Cllr Fellowes' input.		
Services	Energy Projects	Submit questions and attend SZC Forums and engage with the project in other ways, including through SCC, ESC and DOO Working Groups									ADDED 19/6/2024: Provided by Cllr Fellowes who was unable to attend therefore no discussion/agreement made without Cllr Fellowes' input.		
Services	Energy Projects	A budget will be needed to cover all of the above, which will all be weighted equally, this is likely to include; but not limited to - costs of newsletter copy space, printing, and work on the website etc									ADDED 19/6/2024: Provided by Cllr Fellowes who was unable to attend therefore no discussion/agreement made without Cllr Fellowes' input. There is currently an EMR of £19,816.00		
Services	Museum & Heritage Area	Develop specific proposals and undertake a consultation with the town on the Museum and new conservation area topics.			Y	Y	Y				Museum refurbished under successful HLF bid. will progress this in Partnership with Council. ATC Cllrs on the Museum board to ensure jointly agreed. Further works not a priority. UPDATE 19/6/2024: Status changed to completed	Completed	
Services	Museum & Heritage Area	Improve interpretation of the different aspects and periods of the Town's Heritage (and environment) so that they are better understood, enjoyed and appreciated.			Y		Y			Aldeburgh Society, History Soc, Town Guide	As above. To consider whether the North lookout should be registered as a Community Asset. New wayfinding board funded and installed by Aldeburgh Society. Second funded by levelling Up grant to be installed. Other items funding include painting of heritage gates and bollards. UPDATE 19/6/2024: Cllr Lumpkin unable to attend the meeting to provide an update	Started	>£10k

Aldeburgh Town Council priorities v24-6.2

Working Group	Sub Area	Town Plan Action/ project	<6 mth	6 – 18 mth	>18 mth	No	ATC Ctrl	ESC Ctrl	SCC Ctrl	Other Org	Notes	Status	Budget Required
Services	Parking & Transport	Install additional EV charging points		Y		Y		Y	Y		Nominations for EV charging points requested by SCC. ATC to consider options, car parks as potential sites UPDATE 19/6/2024: Recommendations have been provided to ESC	Completed	>£0k
Services	Parking & Transport	Prepare a series of proposals for the development of parking schemes in line with the outcomes of the public consultation meetings and the questionnaires to include: Provision of free disabled parking bays outside the Chemist, Changes to the charges in the large car parks to provide free or very cheap parking for up to 2 hrs and scaled charges for longer periods, Reservation of spaces at Fort Green for free or very cheap all-day parking for duly accredited High St staff, to be administered in conjunction with the Aldeburgh Business Association, Further consideration of the practicalities of introducing a Residents' parking Scheme in the Terrace/Lee Rd.			Y		Y		Y		Significant progress with developing a good relationship with the Highways dept. Overall this needs a strategy to consider the numerous suggestions and to prioritise those that are both important and are achievable. In 2018 Discussions with SCDC(ESC) re a comprehensive town parking scheme were not successful and funding was not approved. Plan to be developed to attract next round of funding (if any).ESC control parking areas throughout the town so would need to be consulted. SCC would need to be consulted regarding ant disability options. UPDATE 19/6/2024: Cllr Lumpkin unable to attend the meeting to provide an update	Not Started	>£10k
Services	Parking & Transport	Erection of the speed warning signs									ADDED 19/6/2024: One to go up on Saxmundham Road and the other to go up on Leiston Road	Started	
Services	Parking & Transport	Advanced directional signs									ADDED 19/6/2024: Changes identified along with funding via the Levelling Up Fund. Changes to be approved by Highways	Started	
Services	Parking & Transport	Replacement bus shelter									UPDATE 19/6/2024: No update available		
Services	Parking & Transport	Campervans parking in "no parking" areas and disposal of foul waste						Y			Work with ESC to address this problem UPDATE 19/6/2024: No update available		
Services	River and Sea Defences	Draft issue and publicise the Emergency Plan more widely, to include all risk assessments and policies needed	Y				Y	Y			To be reviewed and updated where necessary. UPDATE 19/6/2024: Moved from Planning Committee. Cllr Lumpkin unable to attend the meeting to provide an update	Ongoing	>£10k

Aldeburgh Town Council priorities v24-6.2

Working Group	Sub Area	Town Plan Action/ project	<6 mth	6 – 18 mth	>18 mth	No	ATC Ctrl	ESC Ctrl	SCC Ctrl	Other Org	Notes	Status	Budget Required
Services	Town & Beach	In partnership with ESC and Suffolk and local Disability Advice Services to scope and fund, design and deliver disabled access to Aldeburgh beach at the Moot Hall area					Y	Y		Disability Advice Svs	ADDED 19/6/2024: Provided by Cllr Fellowes who was unable to attend therefore no discussion/agreement made without Cllr Fellowes' input.		
Services	Town & Beach	To engage with ESC to discover their future plans for the Fort Green area and to enable ATC to fully understand ESC's responsibilities in this area					Y	Y		Disability Advice Svs	ADDED 19/6/2024: Provided by Cllr Fellowes who was unable to attend therefore no discussion/agreement made without Cllr Fellowes' input.		
Services	Town & Beach	Consider a plan for the town as a whole to maintain and improve vistas while removing unnecessary street signage and clutter		Y			Y	Y	Y	Aldeburgh Society	Work commenced following June 23 meetings with ESC and Mystery shopper report. Funding secured from Levelling Up/ESC council. Requests made to remove duplicate signage. Beach front management meetings continue via working group. UPDATE 19/6/2024: Levelling Up Grant received from ESC for the installation of a new Town Board, updated advanced directional signs and paintwork to heritage fencing/gates. * Town Board location to be confirmed as acceptable by ESC * Advanced directional signs to be approved by Highways * Contractor to be engaged to do the paint works ADDED 19/6/2024: Provided by Cllr Osben who was unable to attend therefore no discussion/agreement made without Cllr Osben's input.: * Too many bins along Crag Path - to be reduced * Get expert advice onrevamping the area, exploring potential funding from Sizewell and other energy projects	Started	>£10k

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Working Group	Sub Area	Town Plan Action/ project	<6 mth	6 – 18 mth	>18 mth	No	ATC Ctrl	ESC Ctrl	SCC Ctrl	Other Org	Notes	Status	Budget Required
Property & Finance	Affordable Housing	see above on affordable housing		Y			Y	Y	Y	Newtide Homes	<p>Meetings held in 2023 with ESC and Newtide homes. ATC policy to maintain the number of properties and to ensure they are properly maintained.</p> <p>UPDATE 19/6/2024: Moved from Planning priorities</p> <p>ADDED 19/6/2024: Provided by Cllr Fellowes and Cllr Osben who were unable to attend therefore no discussion/agreement made without Cllr Fellowes' and Cllr Osben's input:</p> <p>Complete a housing needs survey (overdue) and could be combined with other information out to residents. No discussed as Cllr Fellowes unable to attend meeting.</p>	Started	>£10k
Property & Finance	Community Centre	Encourage the development and use of more facilities at the Community Centre.	Y				Y			OGS Board & Trustees	<p>New management in place. New organisations regularly using the facilities. Food introduced.</p> <p>UPDATE 19/6/2024: ATC to continue to encourage development of and use of OGS</p>	Started ongoing	>£0k
Property & Finance	Council assets	Tractor Shed. Complete building works to prepare for reletting. Connect water and Electricity to site.	Y				Y				<p>Works instructed and virtually complete. Letting agent being recontacted to prepare letting details.</p> <p>UPDATE 19/6/2024: Status changed to completed</p>	Completed	>£25k
Property & Finance	Council assets	Tractor Shed - to let the tractor shed and complete any additional requirements by the incoming tenant	Y								<p>ADDED 19/6/2024: Estate agent has been engaged and they are advertising the property. A LET BY sign is on the building. Town Clerk has requested that this is changed to TO LET as it looks like the building has already been let.</p> <p>ADDED 19/6/2024: Provided by Cllr Fellowes and Osben who were unable to attend therefore no discussion/agreement made without Cllr Fellowes' and Osben's input:</p> <p>Consider converting Mint Fitness to Mental Health and Wellbeing Hub for Aldeburgh residents to include NHS dentist. Rent free to encourage occupancy as a service to the town. Other ideas would include a men's shed, a repair cafe, and space for socially prescribed activities and events.</p>	Started	

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Working Group	Sub Area	Town Plan Action/ project	<6 mth	6 – 18 mth	>18 mth	No	ATC Ctrl	ESC Ctrl	SCC Ctrl	Other Org	Notes	Status	Budget Required
Property & Finance	Council assets	Icecream Kiosk Lease renewal	Y				Y			Birketts	Terms agreed with tenant. Instructions with Birketts. UPDATE 19/6/2024: In progress and sitting with the solicitors	Started	>£3k
Property & Finance	Council assets	Marshes Rent renewal	Y							Strutt & Parker	Tenant keen to renew. Strutt & Parker being contacted to act as our agent to agree terms and new lease. UPDATE 19/6/2024: In progress and sitting with Strutt & Parker	Started	>£3k
Property & Finance	Council assets	Rugby Pavilion Changing rooms.		Y			Y			Rugby club	Recommendation to appoint architects awaiting Resolution (Feb24). Plans to be produced to enable a tender process. UPDATE 19/6/2024: Architect appointed and awaiting plans/ drawings	Started	>£100k
Property & Finance	Council assets	Dog exercise area on Kings field		Y			Y				Area identified. Fencing options to be developed and costed. UPDATE 19/6/2024: * Funding being identified * Change of use will need to be requested * Risk assessments being considered and will need to be pulled together * Operating procedures will need to agreed and pulled together	Started	>£10k
Property & Finance	Council assets	Review ATC investments	Y				Y				Review existing investments and identify suitable investments to reduce the amount held in Barclays, where we have over £85k. UPDATE 19/6/2024: Cllr Jones and the Town Clerk are looking at this. Proposals to come to Council	Started	>£0k
Property & Finance	Council assets	Decorate the exterior of the Rugby pavilion	Y				Y				Invitation to tenders Implemented to 4 contractors. Quotes due March 24. Work Summer 24. UPDATE 19/6/2024: Contractor appointed and work to begin w/c 24th June 2024	In progress	>£3k
Property & Finance	Council assets	Repaint the Moot Green Railings	Y				Y				Invitation to tenders Implemented to 4 contractors. Quotes due March 24. Work Summer 24. Specialist to be identified to repaint the enamel plaques UPDATE 19/6/2024: Contractor appinted and waiting a start date	Started	>£3k

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Working Group	Sub Area	Town Plan Action/ project	<6 mth	6 – 18 mth	>18 mth	No	ATC Ctrl	ESC Ctrl	SCC Ctrl	Other Org	Notes	Status	Budget Required
Property & Finance	Council assets	Replace 3 rusted bollards on Moot Green	Y				Y				Maintenance free bollards identified. SCC funding obtained and awaiting final approval. Quote received for installation. Once funding confirmed order can be placed. UPDATE 19/6/2024: Status changed to completed	Completed	>£1k
Property & Finance	Council assets	Progress works identified in Tree Survey		Y			Y				Immediate works completed. Awaiting poplars on Kings field to be pollarded. Tree surgeon asked to review the trees in the enclosed play area (requested by Play inspector), the oak beside the Rugby pavilion, Sycamore behind bowls pavilion and Kings field peoposed dog play area. UPDATE 19/6/2024: Status changed to completed	Completed	>£5k
Property & Finance	Council assets	Tree survey to be planned for 2025/26 financial year or sooner if the need arises		Y			Y				ADDED 19/6/2024	Not started	
Property & Finance	Council assets	Repair leak in Bowls Pavilion Roof	Y				Y				Leak appears in heavy rain and high wind. Been reviewed once but leak has returned. Awaiting contractor to inspect UPDATE 19/6/2024: Status changed to completed	Completed	>£1k
Property & Finance	Council assets	Complete insulation to Groundsmans cottage roof & then redecorate toilet & corridor.	Y								Awaiting contractor to complete insulation. Air needs to circulate and heating needs to be on low setting. UPDATE 19/6/2024: This work is weather dependent and we are waiting for confirmatino from the contractor for when they can complete the works	Started	>£2k
Property & Finance	Council assets	Tennis courts, cracks on Courts 3&4		Y			Y			ESC	Awaiting recommendation from ESC. UPDATE 19/6/2024: Recommendation received from specialist. 4 options have been received. No H&S issues. Tennis courts still usable. A proposal of how to proceed will be put to Full Council in due course	Started	>£30k
Property & Finance	Council assets	Develop RAG rating for allotment conditions	Y				Y				To develop a standard for recording the condition of allotments. UPDATE 19/6/2024: Status changed to completed	Completed	>£0k

Aldeburgh Town Council priorities v24-6.2

Working Group	Sub Area	Town Plan Action/ project	<6 mth	6 – 18 mth	>18 mth	No	ATC Ctrl	ESC Ctrl	SCC Ctrl	Other Org	Notes	Status	Budget Required
Property & Finance	Council assets	Moot Hall ongoing maintenance		Y			Y			R J Hogg	Recommendations awaited for external works and internal damp. External works not extensive. UPDATE 19/6/2024: Recommendations received	Completed	>£5k
Property & Finance	Council assets	Moot Hall ventilation issues		Y			Y			H&R	ADDED 19/6/2024: Recommendations have been received and these are being worked through	Started	>£5k
Property & Finance	Council assets	Moot Hall heating issues		Y			Y			H&R	ADDED 19/6/2024: Recommendations have been received and these are being worked through	Started	>£5k
Property & Finance	Council assets	Moot Hall repointing and external works to the walls		Y			Y			R J Hogg	ADDED 19/6/2024	Completed	>£5k
Property & Finance	Council assets	Moot Hall guttering		Y			Y			R J Hogg	ADDED 19/6/2024: Recommendations have been received and these are being worked through	Started	>£5k
Property & Finance	Council assets	Kemps Field Project	Y				Y				ADDED 19/6/2024: Benches and planters have been delivered. Cco-ordinating the installation of these items. Goal posts to be moved by ESS	Started	>£5k
Property & Finance	Council assets	Ongoing maintenance of playground equipment					Y				Ongoing as we have a duty of care UPDATE 19/6/2024: No change	Ongoing	
Property & Finance	Neighbourhood Plan	Produce a Neighbourhood plan for Aldeburgh in 2015 including the preparation of a series of options to address the provision for affordable housing, sheltered housing, starter homes, and the encouragement of permanent residence.			Y		Y	Y			Resolution Feb 2017 to suspend activity following SAASP adoption and a review of latest information. Agreed to periodically review the decision depending on changes in information. ESC have not had another call to landowners to submit suitable land for consideration. UPDATE 19/6/2024: Moved from Planning priorities ADDED 19/6/2024: Provided by Cllr Osebn who was unable to attend therefore no discussion/agreement made without Cllr Osben's input: Continue to investigate whether there have been any alteration in conditions that would make it beneficial for ATC to undertake a Neighbourhood Plan since this was last considered.	On hold	<£10k>£100k

Aldeburgh Town Council priorities v24-6.2

Working Group	Sub Area	Town Plan Action/ project	<6 mth	6 – 18 mth	>18 mth	No	ATC Ctrl	ESC Ctrl	SCC Ctrl	Other Org	Notes	Status	Budget Required
Property & Finance	Sports Plan	Continue to support the Sports Plan for Aldeburgh and its proposals for future development including: plans to encourage football, improve the drainage of Kings Field and build new changing rooms, examine potential to expand Yoga, Pilates and Zumba classes as well as cricket, encourage and retain Sports Week for children, encourage wider use by residents of the existing sailing and Golfing facilities.		Y			Y			OGS Management. Rugby Club committee.	ATC progressing. Sports vision understood. Drainage project completed. Regular pitch maintenance implemented. Discussions taking Place with Rugby Club for new Changing Facilities. Meetings for quotes from architects arranged. UPDATE 19/6/2024: Obtaining plans and quotes to understand what we will be dealing with and understanding how to facilitate the changes that are needed	Started	<£10k>£100k
Property & Finance	Walking and Cycling incl Paths	Look to extend foot and bicycle paths to Thorpeness, Leiston and explore the potential for creation of a cycle path to Snape. Develop Sailors Path cycle route for leisure/tourism impact and also railway path for walking. Include guide to birds/wildlife			Y		Y	Y	Y	Thorpeness council, Landowners	Funding and land ownership considerations. Aldeburgh to Thorpeness an easier target, currently being considered by Thorpeness Council for DCO funding. Snape not a priority as significant land ownership issues and cost. Thorpeness developing plans for their end of the footpath where a geo grid solution is being costed with SCC support. UPDATE 19/6/2024: Land not owned by ATC. We have a path from our side to Thorpeness. The balance sits outside our parish boundary. Awaiting outcome of energy projects and will revisit once more is known. ADDED 19/6/2024: Provided by Cllr Fellowes and Cllr Osben who were unable to attend therefore no discussion/agreement made without Cllr Fellowes'and Cllr Osben's input.	Not Started	<£100k
Property & Finance	Walking and Cycling incl Paths	Develop a cycling strategy in consultation with the Sandlings Cycling Campaign and Cycle Suffolk, to include: Cycle lanes on the main access roads, additional cycle parking racks, dedicated cycle routes to Thorpeness and Snape, Targeted information for cyclists, including recognition of the 'shared space' nature of most routes used by cyclists.			Y		Y	Y	Y		Sandlings Cycling no longer a group. Thorpeness (see above) but no resource or funds to actively progress wider. River wall potential to be debated but high cost. Cycling is part of the Triathlon and the town is approached by organisations wanting to start/ finish in the town. UPDATE 19/6/2024: Fire Ride planned for July and Triathlon. This priority can be removed as it is happening in a different format so considered complete	Completed	<£100k

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Working Group	Sub Area	Town Plan Action/ project	<6 mth	6 – 18 mth	>18 mth	No	ATC Ctrl	ESC Ctrl	SCC Ctrl	Other Org	Notes	Status	Budget Required
Property & Finance	Walking and Cycling incl Paths	Pursue the following lines of action in collaboration with local business interests, SCC, SCDC, the AONB and other partners: Review visitors' walking experiences within and around the town, including existing signage and routes from public car parks, especially Fort Green. Develop signage in the approach to the Town, to reveal and celebrate Aldeburgh's features. Undertake measures to establish the old railway line as a public right of way. Undertake measures to improve safe access to the start of the Sailors' Path. Develop a walkers' guide for the Town.			Y		Y		Y		The railway line is privately owned and permission is currently granted by the owners for access. Funding issues a major consideration. National England proposals re the coastal path awaiting an Inspectorate decision. UPDATE 19/6/2024: Still awaiting decision from National England. Had previously been advised that the decision can take up to 5 years to be communicated Nothing further can be done at this stage	Not Started	<£10k>£100k
Property & Finance		Instal Ecobond beneath play equipment on Kings field in the enclosed play area. Replace pole on climbing frame.	Y				Y				Tenders received. Playquest quote approved. Works awaited. UPDATE 19/6/2024: Status changed to completed	Completed	>£10k

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Working Group	Sub Area	Town Plan Action/ project	<6 mth	6 – 18 mth	>18 mth	No	ATC Ctrl	ESC Ctrl	SCC Ctrl	Other Org	Notes	Status	Budget Required
Grants, Requests and Events	Events	Funday	Y				Y				Funday date identified. UPDATE 19/6/2024: Agreed this should become an annual event. Lead to be agreed each year	Annual	>£5k
Grants, Requests and Events	Events	Sports Week	Y				Y				Week beg 29 July. Starting to book activities. UPDATE 19/6/2024: 2024 in progress and will continue to be held annually	Annual	> £3k
Grants, Requests and Events	Events	Firework Night	Y				Y				Date agreed 3 November. Fireworks booked UPDATE 19/6/2024: 2024 in progress and will continue to be held annually	Annual	>£4k
Grants, Requests and Events	Events	D Day	Y				Y				Lamps to be purchased and repairs to beacon to be arranged. UPDATE 19/6/2024: Status changed to completed	Completed	>£1k
Grants, Requests and Events	Events	Mayors Sunday	Y				Y				ADDED 19/6/2024: Date for 2025 to be agreed	Annual	£2k
Grants, Requests and Events	Events	VE Day	Y				Y				ADDED 19/6/2024: Date will be 6th June 2025. Need to decide asap what we will be doing and who will lead the event organisation	Started	£2k
Grants, Requests and Events	Events	Remembrance Day	Y				Y				ADDED 19/6/2024: Date is 11 November 2024. Need to agree who will lead the event organisation	Started	£2k
Grants, Requests and Events	Events	Christmas Tree Lighting	Y				Y				ADDED 19/6/2024: Date is 23 November 2024. Need to agree who will lead the event organisation	Started	£2k
Grants, Requests and Events	Events	Christmas Craft Fair	Y				Y				ADDED 19/6/2024: Date is 23 November 2024. Need to agree who will lead the event organisation	Started	£2k

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Committee	Sub Area	Town Plan Action/ project	<6 mth	6 – 18 mth	>18 mth	No	ATC Ctrl	ESC Ctrl	SCC Ctrl	Other Org	Notes	Status	Budget Required
Planning	Fort Green	Achieve an agreed approach and plan for the Fort Green area, perhaps tied into solutions for parking, with an interesting approach to the Town Centre and beyond.			Y		Y	Y			Awaiting ESC proposals for redevelopment in 2024. UPDATE 19/6/2024 No further updates have been available Provided by Cllr Osben who was unable to attend therefore no discussion/agreement made without Cllr Osben's input: * Get expert advice on revamping the area, exploring potential funding from Sizewell and other energy projects	Awaiting update	<£10k>£100k
Planning	River and Sea Defences	Adopt an information and engagement strategy for our whole community, to ensure people are well briefed about the Flood Defense and Coastal Management options.	Y				Y			AOCP. Inland Drainage board.	Alde & Ore are the lead on this and ATC will work with them on communication. Next phase of work to commence early 2024. UPDATE 19/6/2024 No change	Started	>£0k

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Full Council	Sub Area	Town Plan Action/ project	<6 mth	6 – 18 mth	>18 mth	No	ATC Ctrl	ESC Ctrl	SCC Ctrl	Other Org	Notes	Status	Budget Required
Governance	Health and voluntary	Raise awareness of the Parish Nurse more widely.		Y			N			AUC and Patients Forum	UPDATE 19/6/2024 Not Aldeburgh Town Council responsibility, therefore removed	Completed	
Governance	Health and voluntary	Increase the number of drivers for transporting patients to and from Ipswich and other specialist hospitals.		Y			N			AGNES	UPDATE 19/6/2024 Not Aldeburgh Town Council responsibility, therefore removed	Completed	
Governance	Health and voluntary	Advertise community health services including those that support mental health.		Y			N			Patients Forum	UPDATE 19/6/2024 Not Aldeburgh Town Council responsibility, therefore removed	Completed	
Governance	Health and voluntary	Request and encourage East Suffolk Clinical Commissioning Group to produce a directory of health services and a “how to” guide.		Y			N			Patients Forum	Underway UPDATE 19/6/2024 Not Aldeburgh Town Council responsibility, therefore removed	Completed	
Governance	Health and voluntary	Explore scope for a minor injuries clinic in the locality.		Y			N			Patients Forum	UPDATE 19/6/2024 Not Aldeburgh Town Council responsibility, therefore removed	Completed	
Governance	Health and voluntary	Investigate the feasibility of introducing GP weekend and telephone appointments.		Y			N			Patients Forum	UPDATE 19/6/2024 Not Aldeburgh Town Council responsibility, therefore removed	Completed	
Staffing	Staffing	To employ a handy person to regularly check defibrillators, our land and property (including allotments) to tidy and report repairs, water any planters and action the other items on the					Y				ADDED 19/6/2024: Provided by Cllr Fellowes who was unable to attend therefore no discussion/agreement made without Cllr Fellowes' input.		