



**MINUTES OF THE PROPERTY AND FINANCE COMMITTEE MEETING HELD IN
THE MOOT HALL ON MONDAY 22nd APRIL 2024 AT 7.00PM**

Present: Cllr Jones (Chair), Cllr Fellowes, Cllr Haworth-Culf & Cllr Haworth

In attendance: Town Clerk (TC), Deputy Town Clerk (DTC)

Public Forum (15 minutes)

There were no members of the public in attendance.

CM1. Apologies

Apologies received from Cllr Fox & Cllr Webster

CM2. Declarations of interest

No declarations of interest received.

CM3. Report from the Chair of the Property and Finance Committee

Finance

The Internal Audit with SALC and year end with Rialtas has taken place. The earmarked reserves will be adjusted following the completion of year end to increase the amount for the maintenance of the Moot Hall to cover costs for the repair works identified by the specialists. We have reduced reserves from projects which were low priority or no longer required, these being bylaws, cemetery, and street light project.

We have responded to Strutt and Parker about their comments regarding the new lease for the marshes and are awaiting their recommendation for the rental. We have also responded to Birketts about the Ice-cream kiosk and are awaiting their reply. This has not been a quick process.

Sports

The Sports Week programme is almost complete although there is one gap to fill. Cllr Jones will continue to work on this.

The Bowls Club new mower has been delivered and sold the old mower to Thorpeness Croquet club.

CM4. We have received a request for provision of a netball net so that she can practice. The child is a resident and attends a local school. We are checking if we could swap the basketball net at Kemps field for a netball net as the hard standing is already in place and difficult to think where else we can put one. **ACTION:** TC to write to the child to update her.

CM5. Property

Marketing for the Tractor shed is imminent with the agents visiting shortly to take photos.

Rugby Pavilion

Architectural drawings are expected later this week for our approval.

We have arranged with the club for the blocked drain to be cleared and the door handle to be replaced.

The club had an agenda item to discuss CCTV at their committee meeting last week. They asked who would fund this, the council, or the rugby club? There would need to be a discussion about who would monitor the system.

Moot Hall

We are still chasing Hogg Builders for a date for their team to be on site.

Cllr Jones, the Town Clerk and Cllr Fox will go through the report from the specialist regarding the heating and ventilation before suggesting we meet to discuss with the museum as the recommendations will need their involvement.

The recommendations for the windows are more extensive than anticipated. It is suggested it is done in stages, and to complete the upper floor first. Both stages will take circa 8 weeks. Cllr Jones has been checking for grants including Historic England, who do have grants, but they state that they focus on the properties on their at-risk register and we are not on it.

The Wolfson Foundation also give grants, but we would not qualify. East Suffolk Council have been contacted regarding listed building consent to see if they suggest funding opportunities. Following the discussion with the museum and a response from East Suffolk Council a proposal will be brought to committees.

Tennis courts

We are waiting for a response from the contractor about 3 holes on court 2 and are holding off payment and we are waiting a visit from a specialist to investigate the bottom 2 court.

Kemps Field

ESS have been asked to cut the grass as it is overgrown and for the path and the raised beds to be weeded and tidied. We seem to have made good progress reducing the bracken. To consider options to finish the project Cllr Bond, Cllr Lumpkin and Cllr Jones will look at what we should do and bring a recommendation to Council. There is funding remaining to enable us to add some features.

Jubilee walk

There has been some filling in of holes near the end of the path where it turns onto dump road. We are trying to establish who has helped with this.

CM6. New Property and Finance Committee business

No new business.

Signed.....

Dated..... (Chair)



**MINUTES OF THE SERVICES COMMITTEE MEETING HELD IN THE MOOT HALL
ON MONDAY 22nd APRIL 2024 AT 7.25PM**

Present: Cllr Fellowes (Chair), Cllr Lumpkin, Cllr Haworth-Culf & Cllr Howard-Dobson

In attendance: Town Clerk (TC), Deputy Town Clerk (DTC)

Public Forum (15 minutes)

There were no members of the public in attendance.

CM7. Apologies

Apologies received from Cllr Webster and Cllr Langley

CM8. Declarations of Interest

No declarations of interest.

CM9. Suffolk County Council

i. Consultation on Suffolk Devolution Deal (closes 26/05)

Following discussion on the questionnaire topics draft comments were compiled to go to Full Council on 13/05/24.

ACTION: TC to circulate the devolution summary draft by email to all Councillors.

ii. EV charging points nomination sites

Cllrs suggested nominating both Thorpeness Road and Fort Green car parks (if the infrastructure was suitable and electricity available) and/or potentially the smaller section of Kings Street as a dedicated space for EV Charging points. ATC to also encourage other organisations such as Library, Church and Hospital to consider the opportunity. ATC would request that the Developer be asked to ensure the full agreement of landowners and with full communication to Town/Parish councils. ATC also noted the need for the impact on Tourism and access for residents' health and well-being and recreation is considered and mitigated.

CM10. East Suffolk Council

i. To agree meeting date and invitees to discuss Street Trading policy (closes 17/05/2024)

Cllrs agreed that all of Crag Path, the High Street and Market Cross Place south to the Moot Hall should be in the category of Licensed, and the rest of the town as Prohibited with no street Undesignated.

ii. Progress update on items funded by Levelling up grant.

The 2nd town board has been ordered and we are awaiting confirmation of approval to locate into the unused space in seafront car park opposite The Suffolk alleyway.

The Advanced Directional signs, the design has been drafted and we await costings and guidance from Highways.

Painting of the heritage gates and bollards will be progressed following the outcome of the railings being painted at Moot Green.

CM11. Police Matters

It was noted that CCTV may be a possible deterrent for vandalism.

CM12. NSIPs

i. Brief report on the SZC Annual Community Forum, and Main Development Site Forum.

Cllr Fellowes attended both meetings. Cllr Haworth-Culf also as SCC Ward member. Both confirmed that venues and time allocated for questions were disappointing. Request has been made for presentations/slides to be made available prior to or at the meetings, and for more detail of timelines and mitigation measures to match the increase in activity. Increase in workers from 500 currently to 1500 by year end, and the potential date of August for the start of seawall build was noted.

ii. To receive notes by David Mackie & update on SZC Deed of Obligation.

Mr Mackie's document was gratefully received. Cllr Jones requested a tracked version of the combined document, Cllr Fellowes advised she had withdrawn her comments and will update on the DOO separately and that Mr Mackie is now working on a summary document re: SPR EA1N & EA2.

iii. Update from LionLink webinars

Cllrs Osben and Fellowes attended the LionLink webinars. No new information was provided. Statutory consultation will be 2025 with DCO following.

iv. Update from and draft response to the SPR EA1N & EA2 Kittiwake implementation strategy.

East Suffolk Council previous responded, raised no concerns and deferred to Natural England (NE) regarding how many nest spaces were needed. NE raised concerns and requested 200, Developer was offering 17, and 100 has been agreed by PINS. Nest spaces to be provided at Lowestoft Port. Cllrs proposed responding that they would support the structure being in place 4 x full nesting seasons prior to operation/works and would support comments by Natural England and RSPB.

- v. **Draft response to SPR EA1N & EA2 requirement 19 (archaeology & written scheme) and requirement 32 (public ROW strategy ecological mitigation) - back to SCC by 30/04.**

Landowners need more say and there will likely be an impact on tourism.

- vi. **To agree structure and to participate in joint parishes group opportunities.**

The circulated document and opportunity to coordinate and collaborate was supported.

- vii. **Draft NSIPs Gantt chart**

The Town Clerk is working on the Gantt Chart and it will be updated as new information received. It will be uploaded to the website as soon as possible.

- viii. **NSIP approach paragraphs for website**

No changes were proposed except the addition of some punctuation and removal of duplication of the words 'Aldeburgh Town Council'.

CM13. Services

- i. **To agree items to be closed and potential new items for the Services section of the Project Plan**

Cllr Jones requested that the full project plan document is considered at an additional meeting in May.

ACTION: Town Clerk to get a date in the diary.

The 2nd speed indicator was received that day and will be installed along with the 1st unit as soon as possible.

CM14. New Services Committee business

No new business.



MINUTES OF THE GRANTS AND REQUESTS COMMITTEE MEETING HELD IN THE MOOT HALL ON MONDAY 22nd APRIL 2024 AT 8.35PM

Present: Cllr Haworth-Culf (Chair), Cllr Fellowes, Cllr Haworth, Cllr Lumpkin, Cllr Howard-Dobson & Cllr Jones

In attendance: Town Clerk (TC) and Deputy Town Clerk (DTC).

Public Forum (15 minutes)

There were no members of the public in attendance.

CM15. Apologies

Apologies received from Cllr Webster, Fox, Osben & Langley

CM16. Declaration of Interest

None.

CM17. Grants

i. Year 6 Leaver's Hoodies Aldeburgh Primary School

The Committee agreed to recommend the funding of the Year 6 Leaver's Hoodies for Aldeburgh Primary School. This resolution will be taken to the Council Meeting on 13th May.

CM18. Requests

i. Permission for 100m circular route for the Long-Distance Walkers Association to pass through Aldeburgh on Sunday 25th May.

A discussion took place about the 100m circular route for the Long Distance Walkers Association to pass through Aldeburgh on 25th May 2025. This will be recommended for resolution at the Council Meeting 13th May.

ii. Colchester Morris Dancers Saturday 14th September at 3.15pm

There is nothing else in the diary and therefore Cllrs agreed to recommend this for resolution at the Council Meeting on 13th May.

iii. Horse and Carriage pleasure trips in Aldeburgh

The committee will recommend for approval that the council give permission for a Horse and Carriage to operate only as far as the Moot Hall with trips towards Thorpeness. The Fisherman's Car Park will be suggested as a turning point. Resolution to be taken to Full Council on 13th May.

iv. Charity Stall selling small stained-glass trinkets

A requests received to hold a regular charity stall selling handmade small stained-glass trinkets was discussed. This was not consented to due to the Street Trading Policy soon to be adopted.

ACTION: TC to write and explain this to the gentleman who has requested this.

v. Permission for Classic Cars to park at Moot Green on Wednesday 15th May

The Committee were in agreement to give permission for Classic Cars to park at Moot Green on 15th May. This will be taken to the Council Meeting for resolution on 13th May.

vi. Outdoor cinema

A request from the Primary School to hold an outdoor cinema event was approved in principle subject to more detail in relation to safeguarding, insurance, risk assessments, car parking arrangements and plans should there be bad weather.

ACTION: TC to email the primary school to request further information.

CM19. Events

i. The Town Meeting

Has been planned and will be held on Thursday 25th April at 6pm at the Old Generator Station. Local organisation's have been invited and will give updates on the last 12 months. There will be tables for leaflets to be displayed.

ii. The Family Fun Afternoon

plans are progressing. Quote received for a vintage fairground ride and a grant will be applied for to EDF Sizewell B.

iii. D-Day events

Will take place on 6th June culminating with beacons being lit across the nation at 9.15pm.

CM20. New Grants and Requests Committee business

i. Item from Town Clerk

The TC presented more information from a previous request for a resident to be permitted to place lamp post poppies on some of the street lights in the town. The committee decided that they would not be happy with this as there is no risk assessment. They would be happy for the poppies to be fixed to the railings on Moot Green.

ACTION: TC will contact the resident and explain.

- ii. The TC informed the committee that although the Annual Town meeting must be held no early than 6pm there is no legislation for us to hold council meetings at 7pm as we currently do.

If an earlier time was to be considered, the TC will find out when other council's hold their meetings so as not to clash. It was noted that people may have other commitments on particular evenings and an evening meeting may enable working people to attend.

Signed.....

Dated..... (Chair)



MINUTES OF THE PLANNING COMMITTEE MEETING HELD IN THE MOOT HALL ON MONDAY 22nd APRIL 2024 AT 9PM

Present: Cllr Haworth-Culf (Chair), Cllr Fellowes, Cllr Haworth, Cllr Lumpkin, Cllr Howard-Dobson & Cllr Jones

In attendance: Town Clerk (TC) and Deputy Town Clerk (DTC).

Public Forum (15 minutes)

There were no members of the public in attendance.

CM21. Apologies

Apologies were received from Cllr Bond, Cllr Langley, Cllr Webster & Cllr Fox

CM22. Declarations of Interest

None.

CM23. Report from the Chair of the Planning Committee

i. Planning Applications

The latest meeting of the Planning Committee was held on 15th April to consider applications requested to comment as consultee.

ii. Enforcement Notices

Thanks to Cllr Bond for drafting the letter we have sent to ESC in response to an extension being granted for Fishing Hut 3. We are astounded that ESC are not following their own policies.

iii. Correspondence

None received.

CM24. No new planning committee business.

None

Meeting closed at 9.10pm.