



ALDEBURGH TOWN COUNCIL

MOOT HALL, MARKET CROSS PLACE
ALDEBURGH, SUFFOLK, IP15 5DS

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Minutes of the **Property & Finance Committee** meeting held on **Monday 23rd**

October 2023 at 7pm in the Moot Hall

1. Present:

Cllr Jones (Chair), Cllr Webster, Cllr Fellowes, Cllr Fox, Cllr Haworth, Cllr Haworth-Culf

Apologies:

None

In Attendance:

Town Clerk, Cllr Howard-Dobson, Cllr Lumpkin, Cllr, Bond, Cllr Langley. There were no members of the public present.

2. Approval of previous Minutes

The draft Minutes of the Property and Finance Committee meeting held on Monday 25th September 2023 were approved unanimously by a show of hands and signed and dated by the Chair.

3. Matters for Discussion

3.1. Finance

Cllr Jones reported that she will commence working on the Variance Report and 2024/25 budget when she returns from holiday.

Cllr Jones reported that the problems with Barclays returning cheques unpaid continue. Barclays have confirmed that we are able to make payments using online banking. TC will set up a process to support the introduction of online payments. The new process will continue to support 2 signatories authorising payments.

3.2. Sports

Nothing to report.

3.3. Property

Cllr Jones reported that work on the Tractor Shed would commence onsite on 24th October 2023 to remove the damp/rotten floor ready for the damp proof course.

Cllr Jones reported that the quote had been received for the electrical work needed to comply with letting requirements. The cost was £477.00 excluding VAT.

Cllr Jones reported that the DTC was liaising with Paul Tynan to establish the right time/weather conditions to plant the replacement trees. The war memorial has been planted and the TC confirmed that the 4 large planters had also been planted up.

Cllr Jones has received the requested quote to move the fence panel behind the Rugby Club. This was more expensive than anticipated and Cllr Jones is liaising with the Rugby Club to establish if this work is required.

Cllr Jones is waiting for Hoggs Builders to provide a schedule of recommended works for the Moot Hall. TC to follow-up.

Cllr Jones reported that the Deputy Town Clerk was progressing with contacting the allotment holders who allotments are showing no sign of activity.

Cllr Jones reported that the make for the damaged noughts and crosses on Kemps Field had been identified and replacement parts were being ordered.

Cllr Jones reported that quotes had been requested and after much difficulty 1 had been received from Play Quest for a product called Ecobond which comes with a 5-year guarantee. The quote which includes replacing a rotten post on the climber on Kings Field is £23,440 (excluding VAT). We currently have £19,995 in Ear Marked Reserves. It is proposed that we utilize CIL money to bridge the gap. An amount of £3,445 would be needed. TC to contact Stradbroke Parish Council who have a similar surface beneath their playground equipment to obtain feedback on how they have found it. To report back at the next Full Council meeting where a resolution will need to be passed if we are to proceed.

Cllr Jones reported that the roof works to Groundsmans Cottage are confirmed to commence w/c 6 November subject to the weather.

Cllr Jones has not had a response from SCC regarding the path across the marshes. TC to speak with Crescent Lodge Garden Services to see if they can provide a quote for the work needed to make the path safe.

Cllr Jones reported that following a complaint being received regarding the state of Tiffany Corner, that in her opinion the footpath is low risk and that we need to continue to establish ownership before the council consider investigating any repair work.

The Property and Finance Committee meeting ended at 7.15pm

**Councillor Jones
Chair**