**DRAFT MINUTES OF THE ALDEBURGH TOWN COUNCIL**

**PROPERTY & FINANCE COMMITTEE MEETING**

**HELD ON MONDAY 23rd January 2023 AT 7PM IN THE MOOT HALL**

**Present:** Cllr Jones took the Chair

**Committee Members Present:**

 Cllr Lumpkin Cllr Smith Cllr Fox

 Cllr Webster Cllr Fellowes Cllr Palmer

**1. Apologies:** Cllrs Piers-Hall, Digby and Haworth-Culf

**2. Approval of previous Minutes**

The draft Minutes of the Property and Finance Committee meeting held on Monday 28th November 2022 were approved unanimously by a show of hands.

**3 Matters for Discussion**

**3.1 Finance and Property**

Cllr Jones reported that budget figures will be circulated before February’s Council meeting.

During the 2021/22 period we spent £100k on the car park and toilets on Kings field by realigning and releasing earmarked reserves. This demonstrates the level of surplus we create each year from budget. There is no reason to believe that this year will not also produce a surplus, given that there have been few unplanned expenses of any consequence.

**RESOLUTION** to **APPROVE** that the Precept remains £215,000 for the year 2022/2023. **PROPOSED FOR APPROVAL** by Cllr Fellowes and **SECONDED** by

Cllr Webster.

**In Favour 7**

**Against 0**

**Abstentions 0**

**CARRIED UNANIMOUSLY**

**3.2 Sports**

**3.3 Management/Maintenance of Council Property and Land**

Cllrs Jones and Webster met with Holmes Glazing on-site at the Kings Field toilets. He advised that the broken window handles cannot be repaired. The proposal is to secure the windows shut, make good and fix ventilation in the top of the windows. Paul Holmes will provide a prices.

The Electrical compulsory survey work at the Bowls pavilion was completed before the end of 2022 and there are some essential and recommended works which have been instructed. The work was planned at the Groundman’s cottage last week, but the contractor was unwell. Work planned to be finished this financial year.

The approved work on the Groundman’s cottage damp and The Bowls pavilion down pipes has not begun. Unfortunately, the Contractor will not be available for some time due to an operation. Cllr Howard-Dobson will recommend a carpenter to Cllr Jones.

Cllr Jones is to re-contact the builder to repair the wall at Dial House garden to see if he has capacity in the Spring.

Cllr Jones reported about the Rugby Club changing facilities project. Matt Stebbings from the football foundation is discussing with their funding team. Cllr Jones is trying to establish the plans for an Aldeburgh Football team as that will make a difference to the Football Foundation. The response from the Football Foundation will shape the way forward.

Cllr Jones plans to start chasing Anglian Water regarding connecting water to the Tractor Shed to enable works to enable letting. She now has the paperwork to do this.

There is a willow tree on one of the recently vacated allotments which the tree survey suggests should have some of the lower branches removed as they overhang the public footpath. It also suggests pollarding in the future, but Cllr Jones will ask the tree surgeon to add the recommended work and advise on pollarding.

Cllr Jones will contact the farmer to see if he is able to start the ditch clearance which may be easier with the ground hard from the frost.

**4. New Property and Finance Business**

**The Committee meeting ended at 7.20pm**

**DRAFT MINUTES OF THE ALDEBURGH TOWN COUNCIL**

**SERVICES COMMITTEE MEETING**

**HELD ON MONDAY 23rd JANUARY 2023 AT 7.23 PM IN THE MOOT HALL**

**Present**: Cllr Lewis took the Chair

**Committee Members Present:**

 Cllr Lumpkin Cllr Webster

Cllr Fellowes Cllr Howard-Dobson

Cllr Palmer

**1. Apologies:** Cllrs Haworth-Culf and Digby

**2. Approval of Previous Minutes**

The draft minutes of the Services Committee meeting held on Monday 28th November 2022 were approved unanimously by a show of hands. This was subject to one alteration.

**3. Matters for Discussion**

Cllr Lewis confirmed that we are going ahead with the Evolis radar speed signs. The position of one is to be slightly re-negotiated.

The Leiston Road Parking Scheme is now in the SCC system. We have paid and have been issued with a works order number.

Cllr Lewis reported that the Services Committee will review the replacement of the bus stop at Linden Road in six months.

Cllr Fellowes proposed that the cost of new bollards for Cragg Path is investigated. Bollards have been in place for many years and seem to have worked to break continuity for traffic. Norse should be challenge so we understand where they drive to collect bins. Alternatively, bins could be collected and rear of properties.

SCC have said they will not replace the Cragg Path bollards but ATC can replace if they decide they are needed. There are issues to consider including entry for refuse collection, residents’ parking and pedestrian priority.

**RESOLUTION** to **APPROVE** a quote be obtained for the cost of replacement bollards for Cragg Path. **PROPOSED FOR APPROVAL** by Cllr Fellowes and **SECONDED** by Cllr Palmer.

**In Favour 6**

**Against 0**

**Abstentions 0**

**CARRIED UNANIMOUSLY**

Cllr Jones reported that both the Tennis Club and the Bowls Club would contribute to buying a defibrillator to be installed on the outside of the Bowls Pavillion.

TC reported that £850 has been raised by a local person and pledged to ATC for a defibrillator to be placed outside the Chemist.

**Nothing further to discuss and meeting ended 8pm**

**MINUTES OF THE ALDEBURGH TOWN COUNCIL**

**PLANNING COMMITTEE MEETING**

**HELD ON MONDAY 23rd JANUARY 2023 AT 8.03PM IN THE MOOT HALL**

**Present**: Cllr Webster took the Chair

**Committee Members Present:**

Cllr Jones Cllr Lumpkin Cllr Fox

Cllr Howard-Dobson Cllr Palmer

**1. Apologies:** Cllr Digby

**2. Approval of Previous Minutes**

The draft Minutes of the Planning Committee meeting held on Monday 28th November 2022 were approved unanimously by a show of hands.

**3. Matters for Discussion:**

Cllr Webster informed that the next Planning Committee meeting will take place next Monday and the Agenda will be circulated shortly.

Complaints have been received about the Caravan site but ESC do not believe anything they are doing needs Planning consent.

Tiffany footpath remains closed and the town clerk awaits an answer as to when this will re-open.

Cllr Webster reported that there will be a public drop-in session at The Old Generator Station from 2pm-7pm this Wednesday. This is about the proposed extensions to the conservation area in the town.

TC reported that she has been contacted by the new Head of Asset Management at ESC about the Fishing Hut. Admitted that ESC have been slack in terms of managing the hut and there has been no legal transfer and person has been trading without a lease. TC has been assured that ESC supports the conservation area and there will be no cooked food permitted.

**4. New Planning Business:**

The Churchwarden has requested ATC approval for a tree planting plan at the Churchyard. This is to replace 140 trees with native varieties. Information will be circulated to the Planning Committee.

**The Planning Committee meeting ended at 8.14pm**