**Present:** Cllr Webster - Chair Cllr Lumpkin

 Cllr Jones Cllr Howard-Dobson

 Cllr Fellowes Cllr Fox

 Cllr Bond Cllr Langley

1. **Apologies:**  Cllrs Haworth and Haworth-Culf

Cllr Webster informed that there will be an In-Camera meeting at the end as confidential items will be discussed.

**2. To Receive Councillors’ Declarations of Interest**

None

1. **To Approve the Draft Minutes of the Council Meeting held on 12th June 2023:**

The draft minutes of the Council Meeting held on 12th June 2023 were approved unanimously by the Council members with a show of hands, signed and dated by Cllr Webster.

1. **SCC Report and Correspondence:**

SCC report has previously been circulated.

1. **ESC Report and Correspondence:**

The ESC report for July has not yet been received.

1. **Police Report:**

No information received.

1. **Public Forum**

There were no members of the public in attendance.

**8a) PROPERTY & FINANCE COMMITTEE**

**8ai) Report from Chairman of Property & Finance Committee**

**Finance**

Cllr Jones reported that once the bank account is reconciled to end of June she will be able to produce the budget versus actual variance report.

**Sports**

Cllr Jones reported that booking forms for Sports Week are coming in. We are in the process of sorting out the food. Cllr Jones asked whether councillors can volunteer to help along with Cllr Lumpkin who is again doing the daily food and Cllr Haworth- Culf who will be there. The Mayor will again this year be meeting participants at the golf day and he will do the presentations to the juniors on Friday. Any more help would be much appreciated and needed.

Cllr Jones reported that the damaged goal post on Kings field has been repaired and the repair approved as safe by the play equipment inspector. No response from the school regarding the cricket net enquiry and whether there is demand for a net for use on Kings Field.

**Property**

Cllr Jones reported that an updated quote from UK Power networks for the Tractor Shed has been received. They have again been to site this week to clarify where the trench needs to go. The cost is £2536 excluding VAT and works to be completed by the end of the year.

**RESOLUTION** to **APPROVE** proceeding with the updated quote from UK Power networks re. The Tractor Shed £2536 ex. VAT. **PROPOSED FOR APPROVAL** by Cllr Howard-Dobson and **SECONDED** by Cllr Lumpkin.

In Favour 6

Against 0

Abstentions 0

**CARRIED UNANIMOUSLY**

Cllr Fox and Jones are going to look at whether we can find a project manager to coordinate the multiple works required to complete these utility connections and the other works to prepare for marketing.

Cllr Jones reported that we have made significant progress on the play equipment risks. The only outstanding issues, which are low risk, are those which cannot be completed until the Autumn, and we are awaiting cost options.

Cllr Jones reported that we have received a recommended program of work to maintain the pitches on Kings and Queens field. The recommendations include feed and weed for all pitches now. Cllr Jones recommends the football goal mouths are reseeded quickly as the program advises. Cllr Jones and Fox will consider the remaining recommendations together. Cllr Jones suggests that the focus will be on the new pitch and the Rugby pitch which both suffered last summer and needs attention.

Cllr Jones reported that the boules pistes need additional gravel. This is being sourced and the regular players will apply it.

Cllr Jones reported the need to replace the dead trees on Kemps field. The trees that have died were Betula birch trees, previously supplied by the landscape designer and 4 fruit trees. Whilst it is possible to get free trees from a number of sources, they are expecting you to plant a mixed wood or hedgerow and the minimum is circa 150 trees. Cllr Jones will contact the landscaper and we will have to fund these. There are other suppliers locally.

Cllr Jones reported that we have 4 very large planters and we need to decide where would be the most suitable place to position them. They each measure 1 metre square and are 2.5 ft high. The Fort Green area needs improvement ahead of any possible works by ESC in 2024. Norse could plant but possibly only with winter plants or in September with sustainable planting, which needs little watering.

**8b) SERVICES COMMITTEE**

**8bi) Report from Chairman of Services Committee**

The updated Services report will be attached to these minutes.

Cllr Fellowes reported that a meeting was held is ESC to follow up the beach front walk. Notes to be circulated from ESC minuting this meeting. The Fort Green area was discussed and ESC plan to improve but nothing will happen until 2024.

It is proposed to replicate the latest Town Map and have a copy in the Fort Green area. There is funding available to apply for.

Cllr Fellowes discussed memorial benches and developing a policy in-line with ESCs policy. This will include cleaning and repair and contacting owners.

Cllr Fellowes reported that the Northfalls consultation finishes at the end of this month.

Three dates have been offered by Zoe Botten for Aldeburgh – 19th October, 7th November and 9th November. We must advertise and publicise to all.

Cllr Fellowes reported we should comment about SZC requirement 6 although we have not been included as out of zone. She is happy to do this on the behalf of ATC.

**8bii)** **RESOLUTION** to **APPROVE** proceeding with the quote to have the base of the War Memorial cleaned using approved method. **PROPOSED FOR APPROVAL** by Cllr Lumpkin and **SECONDED** by Cllr Fellowes.

In Favour 6

Against 0

Abstentions 0

**CARRIED UNANIMOUSLY**

**8c) PLANNING COMMITTEE**

**8ci) Report from Chairman of Planning Committee**

Cllr Webster reported that ESC have instructed external solicitors regarding the lease of Fishing Hut 3. Other fishermen are not happy with the situation.

Cllr Howard-Dobson reported that she had attended a Planning Forum held by ESC. This session was very useful and slides will be circulated. A planning booklet is being produced to show the process so that all can understand.

**8d) GRANTS, REQUESTS AND EVENTS COMMITTEE**

**8di)** DTC reported that Mayor’s Sunday took place at the weekend and was supported by local groups, other Council representatives, Army Air Corps, family members and the RBL.

**9) Representatives’ Reports**

Cllr Bond attended the Alde and Ore meeting. She reported that Aliso Andrews is happy to visit us to talk.

Cllr Lumpkin attended Sizewell Stakeholder meeting and reported that SZA, SZB and SZC do not appear to talk to each other.

Cllrs Haworth and Haworth-Culf will be attend the next ABA meeting on Tuesday 18th July.

**10) Report from the Town Clerk**

TC reported that she has requested a quote from Hogg Builders to replace 2 roof tiles and for internal decoration of the Moot Hall in the Autumn.

Terms of reference are to go onto the ATC website and will be included in induction packs.

A meeting of Aldeburgh United Charities has been planned for Wednesday 26th July at 6pm.

The memorial has been returned to the Moot Hall for display. Cllr Howard-Dobson suggest the Church would be a good place for this to be displayed. She will contact them to enquire.

**10ai) RESOLUTION** to **APPROVE** the amended Data Protection & Information Management Policy. **PROPOSED FOR APPROVAL** by Cllr Jones and **SECONDED** by Cllr Fellowes.

In Favour 6

Against 0

Abstentions 0

**CARRIED UNANIMOUSLY**

**11) Mayor’s Notes**

Cllr Webster reported the events he had attended:-

 15th June Caterham Chip Run cars visited Aldeburgh

 18th June Civic Service at Felixstowe

 20th June Carnival Meeting and judged the Poster Competition

 21st June Suffolk Day in Ipswich

**12) Correspondence**

The TC has received a letter from a visitor expressing an opinion that the verge approaching the Moot Hall which contained wild flowers would have been better left uncut.

 Cllr Fellowes gave information about the Summer Theatre performances due to take place in the Jubilee Hall. Posters will be displayed around the town. All shows are comedies and Cllr Fellowes invited all Cllrs to attend the opening night on Friday 28th July.

**13)** **Gifts and/or Hospitality Received by Councillors**

None

**14)** **Items to Pay**

Cllr Jones reported that a breakdown of the invoice from Norse must be seen before this invoice is paid, £5254 Grounds Maintenance 23-24. This is higher than budgeted.

**RESOLUTION** to **APPROVE** proceeding with payment of invoice details previously circulated to all Cllrs, not including the invoice from Norse mentioned above. **PROPOSED FOR APPROVAL** by Cllr Jones and **SECONDED** by Cllr Webster.

**In Favour 6**

**Against 0**

**Abstentions 0**

**CARRIED UNANIMOUSLY**

**There being nothing further to discuss the meeting ended at 8.40 pm**

The next meeting of Aldeburgh Town Council will be held in the Moot Hall on

Monday 14th August 2023 at 7pm.