**DRAFT MINUTES OF THE ALDEBURGH TOWN COUNCIL**

**PROPERTY & FINANCE COMMITTEE MEETING**

 **HELD ON MONDAY 22nd August 2022 AT 7PM IN THE MOOT HALL**

**Present:** Cllr Jones took the Chair

**Committee Members Present:**

Cllr Palmer Cllr Fox Cllr Lumpkin Cllr Smith

Cllr Haworth-Culf

**1. Apologies:** Cllrs Webster, Piers-Hall, Fellowes and Digby

**2. Approval of previous Minutes**

The draft Minutes of the Property and Finance Committee meeting held on Monday 25th July 2022 were approved unanimously by a show of hands.

**3 Matters for Discussion**

**3.1 Finance and Property**

Cllr Jones reported that there are still some accruals awaiting invoices otherwise broadly on plan. No questions about the reports were submitted to Cllr Jones or TC so it is assumed everyone understands and is happy with the reports.

**3.2 Sports**

Cllr Jones reported that we are chasing the outstanding pitch fees. The U9’s football coached by Matt Pilkington are likely to move to Aldeburgh to play and train, sharing the bottom pitch with the other juniors. No more has been heard about the damaged goal posts, Cllr Jones did offer to help them with an application to the football foundation. The veterans have their first game of the season on 4th Sept so we are getting the pitch marked and ready.

**3.3 Management/Maintenance of Council Property and Land**

Cllr Jones reported that the barrier has been repaired following the damage to the fencing by travellers. Options are being considered and will be brought to the next council meeting.

Cllr Lumpkin is chasing the utility companies about supplies to the Tractor Shed and has had a response from Anglian Water.

Cllr Jones updated the committee about works at Kemps Field. The wood for the roof of the shelter is still being sourced and we await a quote to re-felt the roof. The new trees are now re-staked, and Norse advised regarding the watering. The contractor who is responsible for the path has been to site and now proposed a solution. He suggests we implement when the weather is more autumnal as rain to help set the path would be beneficial as there is no easy means of watering it. Cllr Jones has asked him to quote for the proposed work.

Cllr Jones reported that the padlock and chains to the gates of the properties backing onto Queens Field have both been removed. The field is being accessed to exercise a dog. I’ve asked our contractor to replace and we may need to write to the residents again.

Our contractor who is responsible for pitch maintenance has advised that all works are on hold during the dry weather as there is no benefit in applying fertilizer at the moment.

Ian Culf has been to The Groundsman’s Cottage. He advises the Groundsman’s Cottage will need to have the roof insulated above the office and then painted internally with damp proof paint. He is going to provide a quote for the insulation and when the roof is complete we can get the inside painted.

Ian Culf also accessed blocked down pipes at the pavilion. The pipes need rodding and caps put over the pipes to help prevent leaves entering again. He has been asked to progress this. The bowls club try to keep the gutters clear and it was them who advised us we had a blockage.

We have the tree survey, so can start to plan works identified. We have had to ask the contractor to provide a couple of A2 site plans on which the trees are numbered. They have sent an electronic copy and Sam is seeing if Leiston Press can print for us.

Cllr Jones reported we have received a quote for the yacht pond works. The proposal is to make good, apply a fiberglass lining and then a gel coat in the appropriate colour. The labour cost is £45 per m2. At 126m the labour cost is £5670 and £945 materials, a total of £6615. Three men would work long days to complete the work. The work will have a 10 year guarantee and they advise the lining system should last a good 15 years. We have £10k specifically in EMR for the Yacht Pond. We have not approached other companies for a quote. This quote was provided via Peter Libardi who has been cleaning the pond for us.

Cllrs Jones and Fox have not yet made contact again with the Rugby club to discuss further the sports changing rooms.

Cllr Jones reported that hedge cutting will soon start and she will try and get some ditch clearance done before the winter during the permitted period.

**4. New Property and Finance Business**

None

**The Committee meeting ended at 7.15pm**

**DRAFT MINUTES OF THE ALDEBURGH TOWN COUNCIL**

**SERVICES COMMITTEE MEETING**

**HELD ON MONDAY 22nd AUGUST 2022 AT 7.17 PM IN THE MOOT HALL**

**Present**: Cllr Lewis took the Chair

**Committee Members Present:**

Cllr Palmer Cllr Haworth-Culf

Cllr Lumpkin

**1. Apologies:** Cllrs Fellowes, Webster and Digby

**2. Approval of Previous Minutes**

The draft minutes of the Services Committee meeting held on Monday 25th July 2022 were approved unanimously by a show of hands.

**3. Matters for Discussion**

The meeting of the Services Working Group was held on 11th August. Wayne Saunders of SCC was in attendance (replacing Peter Sparrow). The next meeting will take place in the Moot Hall at 10am on Thursday 1st September.

Cllr Lewis reported as follows:-

Drains continue to be high priority and still chasing SCC for action.

Parking group

A Group formed and includes Cllrs Lumpkin, Smith, Palmer, Lewis, and Haworth-Culf. There will also be members from the Aldeburgh Society and ABA. The intention is for the group to work with Lewis Boudville from ESC Parking Services.

Bus Shelters

The High Street shelter has been paid for and to be installed. Linden Road shelter now to be bought.

Cragg Path

There are many issues to clarify and sort out concerning the use of Cragg Path. Safety for pedestrians is at the top of the lost. There are options to consider such as bollards and planters. Parking by permits still to be advanced and deciding if this is a cycle free road or not. The bins will need to stay.

Choppings Hill

SCC is installing the replacement railings by 17th November. A traffic order is needed in order to increase the double yellow lines. We will be in touch with Wayne Saunders SCC.

Safety

Leiston Road radar speed sign and 2 other posts on which a sign could be fixed is Sax and Thorpe.

Speed checks on Victoria Road being planned. Costings are being investigated by SCC for possible raised tables for the three pedestrian crossings.

Miscellaneous

Repainting of ‘No Entry’ by Baggotts newsagents to be done plus some other road markings.

 **Nothing further to discuss and meeting ended 7.30pm**

**MINUTES OF THE ALDEBURGH TOWN COUNCIL**

**PLANNING COMMITTEE MEETING**

**HELD ON MONDAY 25th AUGUST 2022 AT 7.32 PM IN THE MOOT HALL**

**Present**: Chair not present

**Committee Members Present:**

Cllr Palmer Cllr Digby

Cllr Fox Cllr Howard-Dobson

Cllr Jones

**1. Apologies:** Cllrs Webster and Digby

**2. Approval of Previous Minutes**

The draft Minutes of the Planning Committee meeting held July 2022 will be carried forward to the Committees meeting in September.

**3. Matters for Discussion:**

No meeting took place due to the Chair Cllr Webster being absent.

**4. New Planning Business:**

None.

**The Planning Committee meeting ended at 7.35pm**

**DRAFT MINUTES OF THE ALDEBURGH TOWN COUNCIL**

**GRANTS, REQUESTS & EVENTS COMMITTEE MEETING**

**HELD ON MONDAY 22nd August 2022 AT 7.36 PM IN THE MOOT HALL**

**Present:** No committee members present

**Committee Members Present:**

**1. Apologies:** Cllrs Webster, Digby and Piers-Hall

**2.** **Approval of Previous Minutes**

The draft Minutes of the Grants and Requests Committee meeting held July 2022 to be agreed and signed at the September Committees Meeting.

**3.** **Grants and Requests**

The meeting was postponed until the September meeting due to Chair and Committee members being absent.

**4. Any Other Business:**

There was no new business to report.

There was nothing further to discuss and the meeting ended at 7.45pm.