

**DRAFT MINUTES OF THE ALDEBURGH TOWN COUNCIL  
SERVICES COMMITTEE MEETING  
HELD ON MONDAY JULY 23 2018 AT 7.26PM IN THE MOOT HALL**

**Present:** Cllr Palmer took the chair.

**Committee Members Present:**

Cllr Bond      Cllr Digby  
Cllr Fellowes   Cllr Harris  
Cllr Kiff      Cllr Osben  
Cllr Oxby      Cllr Walker

There were two members of the public present.

**1.Apologies:** There were no apologies.

**2. Approval of Previous Minutes**

The draft Minutes of the Services Committees meeting held on Monday June 25 2018 were **APPROVED** by a show of hands. The Minutes were duly signed.

**3. Matters for Discussion-SCC, SCDC and Police**

There were no matters for discussion.

**3.1 Museum Update**

The Town Clerk informed the meeting that the Museum Trustees had requested an additional Town Councillor to represent ATC on the Project Board. The Town Clerk said that she and Cllr Fox believed it was essential to have increased ATC representation as the development project progressed. She told Cllrs that Cllr Cox had accepted the challenge and she asked for Committee approval as a matter of record. Cllrs unanimously approved this appointment by a show of hands. The Town Clerk said that the next meeting of the Project Board would take place on Wednesday July 25 but, unfortunately, Cllr Cox would not be able to attend on this occasion.

**3.2 Highways**

Cllr Palmer reported on a meeting with Denise Mortimer of SCC Highways, which he described as positive. Among the items discussed were the provision of double yellow lines on Leiston Road, traffic order consultation procedures, pothole repairs, a partnership arrangement for the replacement of railings at Choppings Hill, traffic-calming measures on Victoria Road and vehicle-activated speed indicators. Cllr Palmer said that a particular issue for Aldeburgh was the repair of potholes on shared space roads, thoroughfares that are jointly used by pedestrians and vehicles. The criteria for repairing potholes on vehicle-only roads, he explained, was different to that required to make good holes on shared space highways. He hoped that SCC Highways would re-categorise shared space roads to enable a speedier pothole repair service. Cllr Fellowes cautioned that changing the status of a carriageway involved a formal, legal process and would not be achieved easily. Cllr Walker also urged SCC to repair potholes on pavements to reduce accident risks for the elderly and wheelchair users. Cllr Palmer said members of the Services Committee would meet with SCC Highways every six months to review progress.

#### **4. Committee Finance Business**

There was no Committee Finance Business.

#### **5. New Services Committee Business**

Cllr Palmer told the Cllrs he had chaired the inaugural meeting of a Services Committee Working Party on July 5. A number of items had been raised, but the principal proposal was to provide vehicle-activated speed signs on Saxmundham and Leiston Roads. This idea would be brought before the full Services Committee for approval after further investigation and consultation, he declared.

He confirmed that Norse would shortly be supplying new litter bins and that a change in refuse collection times for commercial premises on the High Street had been successful in reducing litter.

He drew attention to an SCDC consultation on changes to car parking enforcement from 2019 when the District Council would assume responsibility for policing on and off-street parking. He said this was an important issue for the town and encouraged everyone to respond individually but said he would be happy to collate responses. Cllr Walker called for better provision of coach and bus parking spaces at Slaughden Road, particularly during the summer months. Our tourist industry depends on coach operators being able to park easily, said Cllr Walker.

Cllr Palmer confirmed that a special working party of the Council would be held on Monday August 6 to discuss flood defences and to clarify ATC's position on the financing of river and sea protection. He said that although plans had been agreed in the past by neighbouring authorities, there was now some divergence of opinion, particularly over funding. He believed it was important that the Council had a coherent policy for financing flood defences.

**There was nothing further to discuss and the meeting ended at 7.55pm.**



