

**DRAFT MINUTES OF THE ALDEBURGH TOWN COUNCIL  
PROPERTY & FINANCE COMMITTEE MEETING  
HELD ON TUESDAY 29 MAY 2018 AT 7.15pm**

**Present:** Cllr Jones took the chair

**Committee Members Present:**

Cllr Bond    Cllr Cox  
Cllr Digby   Cllr Harris  
Cllr Kiff    Cllr Osben  
Cllr Partel   Cllr Worster

There was one member of the public in attendance.

**Apologies:** Cllr Fox

**Approval of previous Minutes**

Cllr Jones commended the draft Minutes of the Property and Finance Committee meeting held on 23 April 2018 which were **APPROVED** by a show of hands. The Minutes were duly signed.

**3. Matters for Discussion**

**3.1. Sports**

Cllr Jones reported that preparations for Sports Week were now well-advanced, with the brochure and water bottles ordered and a grant application to EDF being pursued. Her next priority, she declared, was organising food and volunteers.

**3.2 Sport/Management/Maintenance of Council Property and Land**

Cllr Jones told the Committee the electrics at the new unit by the tractor shed were now complete and the Community Centre would be emptying the container, which was due for removal shortly. Tenants of the Tractor Shed had asked for permission to erect a small shed at the rear of the property to store cleaning equipment, said Cllr Jones. It would be painted with a fire-retardant coating and did not need planning permission.

A **RESOLUTION** to approve the erection of a small shed behind the Tractor Shed for storage purposes was **PROPOSED** by Cllr Kiff and **SECONDED** by Cllr Harris.

**9 In Favour**

**0 Against**

**0 Abstentions**

**CARRIED UNANIMOUSLY.**

Cllr Jones confirmed that approved decoration work at the King's Field shelter and the Bowls Pavilion would start shortly. She expressed concern that, following extensive renovation, the lower tennis courts had become slippery when wet. Contractors would be addressing this issue, she told the Committee.

Work to repair potholes between Victoria Road and King's Field car park would commence on June 4, she said. All affected parties, including the Fire Service, would be contacted.

Cllr Jones told Cllrs that Mint Fitness had offered to pay for signage for themselves and the Community Centre, to be installed at the roundabout. Cllr Worster suggested that the time was right for the floral decoration on the roundabout to be improved and suggested Mint

Fitness might consider funding a new planting scheme. He also urged the Community Centre to improve its signage by the main road.

Cllr Jones reported on discussions she, with Cllrs Bond and Cox and the Town Clerk, had undertaken with residents of a house close to the children's play area at King's Field. The residents had concerns that their privacy had been compromised by children using the large play centre equipment. Talks with the residents were continuing said Cllr Jones and a possible solution was the re-siting of the equipment. If this happened, Cllr Jones explained, the play area would need to be extended and the fence re-aligned. The reorganisation of the play area would then create enough space to provide a small fitness trail of ropes and logs. She told councillors she would report back with an estimate of costs, once the issue about privacy had been resolved.

Cllr Walker asked if improvements could be made to Kemp's Field, which, he felt, had been largely overlooked. He suggested clearing away rough scrub areas to improve its appearance. Cllr Jones assured him that plans were in hand to involve children in decisions affecting Kemp's Field. She said that during Sports Week, young people would be asked for their views about Kemp's Field and what might be needed for the future.

In response to a question from Cllr Kiff, Cllr Jones said that grass at Triangle Wood would be cut once spring bulbs had died back.

#### **4. Committee Finance Business**

Cllr Jones confirmed that the year-end accounts had been completed satisfactorily, with documentation to be finalised online shortly. The Town Clerk said she would be presenting the accounts for approval at the Council meeting in June, well before the deadline of June 24. Cllr Jones told members that the NALC pay remuneration scales had been announced and asked for approval to implement them.

A **RESOLUTION** to implement the NALC pay scales for 2018-19 was **PROPOSED** by Cllr Harris and **SECONDED** by Cllr Kiff.

**9 In Favour**

**0 Against**

**0 Abstentions**

**CARRIED UNANIMOUSLY.**

Cllr Jones expressed frustration at legal delays in progressing leases for Mint Fitness and the Community Centre but assured Committee members that matters should soon be resolved. She confirmed that the current tenants of Pet Perfection had sold the business and that she and the Town Clerk had met the new proprietors. A lease, including an increase in rent, had been negotiated with the new tenants.

Cllr Kiff asked if there had been any progress in negotiations with SCDC over outstanding payments in respect of the Church Farm open space. The Town Clerk said that discussions had reached an impasse because SCDC could not find a record of ATC's claim.

#### **5. New Property and Finance Business**

There was no new Property and Finance Business

**There was nothing further to discuss and the meeting ended at 7.35 pm.**