

**DRAFT MINUTES OF THE ALDEBURGH TOWN COUNCIL
PROPERTY & FINANCE COMMITTEE MEETING
HELD ON TUESDAY 29 MAY 2018 AT 7.00 pm**

Present: In the absence of Cllr Jones, Cllr Cox took the chair

Committee Members Present:

Cllr Digby Cllr Harris
Cllr Kiff Cllr Osben
Cllr Partel Cllr Worster

There were no members of the public in attendance.

Apologies: Cllrs Bond and Jones

Approval of previous Minutes

Cllr Cox commended the draft Minutes of the Property and Finance Committee meeting held on 29 May 2018 which were **APPROVED** by a show of hands. The Minutes were duly signed.

3. Matters for Discussion

3.1. Sport

Cllr Cox confirmed that the Sports Week brochure was with printers and that Cllrs Digby, Worster and Fox had volunteered to source catering supplies.

3.2 Sport/Management/Maintenance of Council Property and Land

Cllr Cox told the Committee that a local contractor was now completing work identified in the recent tree survey and was clearing and tidying the footpath adjacent to the tennis courts. Ground clearance work would be done by the same contractor at Kemp's Field.

External decoration of the King's Field and Kemp's Field shelters would be completed in a matter of days, he said.

New gutters and down-pipes at Mint Fitness will soon be fitted, he added, with work to improve drainage at the new storage unit already completed.

He reported on a meeting he and the Town Clerk had with a contractor to discuss replacing an ageing Perspex roof at Pet Perfection. The work would involve a new Perspex laminated roof with gutters and down-pipes. He suggested this project should be completed as quickly as possible to take advantage of fine weather.

A **PROPOSAL** to accept the lowest quotation to replace the Perspex roof at Pet Perfection was **PROPOSED** by Cllr Worster and **SECONDED** by Cllr Digby.

In favour 7

Against 0

Abstentions 0

CARRIED UNANIMOUSLY

Cllr Cox also asked the Committee to approve expenditure on emergency work to fit a storm board at the doorway to the ATC shed at the end of Pet Perfection to prevent flooding; a new

box to enclose an outside tap at the Museum Office and a new drain cover and frame outside the public facilities at the Community Centre.

The Committee **UNANIMOUSLY APPROVED** expenditure for these emergency repairs by a show of hands.

5. New Property and Finance Business

There was no new Property and Finance Business to report this month.

There was nothing further to discuss and the meeting ended at 7.06 pm.