DRAFT MINUTES OF ALDEBURGH TOWN COUNCIL'S EXTRAORDINARY MEETING HELD ON MONDAY 27 JUNE 2016 AT 7:00 PM IN THE MOOT HALL

Present: Cllr Digby - The Mayor, took the Chair

Cllr Bond Cllr Fellowes
Cllr Fox Cllr Harris
Cllr Jones Cllr Osben
Cllr Palmer Cllr Walker

Cllr Worster

There were two members of the public in attendance.

The Mayor opened the Extraordinary Council meeting, which had been called prior to the Committees meeting, before handing over to the Town Clerk to explain the information on the Annual Return which had been submitted to Cllrs prior to the meeting.

1. To approve the Annual Governance Statement for the Year ended March 2016

RESOLUTION to **APPROVE** the Annual Governance Statement for the Year ended March 2016.

PROPOSED by Cllr Digby. **SECONDED** by Cllr Harris.

10 In Favour

0 Against

0 Abstentions

CARRIED UNANIMOUSLY

2. To approve the Annual Return for the Year ended March 2016

Information had been circulated to Cllrs and the Town Clerk explained that the return had been verified by both the Internal Auditors and RBS. The Town Clerk thanked Cllr Jones for her support throughout the process.

RESOLUTION to **APPROVE** the Annual Return for the Year ended March 2016. **PROPOSED** by Cllr Jones. **SECONDED** by Cllr Harris.

10 In Favour

0 Against

0 Abstentions

CARRIED UNANIMOUSLY

Cllr Fellowes joined the meeting, giving her apologies.

The Town Clerk explained that the Asset Register listed items at their value as they became the property of ATC and so a donation would be classed for this purpose as a 'nil' value, the former Scout Hut being a good example. Obviously for insurance purposes, the asset has a valuation. She continued by confirming that there was no depreciation value in the calculation of local government finances.

3. RESOLUTION to **APPROVE** the Asset Register for 2015/16.

PROPOSED by Cllr Kiff. **SECONDED** by Cllr Jones.

- 11 In Favour
- 0 Against
- **0** Abstentions
- **CARRIED UNANIMOUSLY**
- **4. RESOLUTION** to **APPROVE** that ATC adopts the 2016 revised NALC model Financial Regulations.

PROPOSED by Cllr Harris. **SECONDED** by Cllr Worster.

- 11 In Favour
- 0 Against
- **0** Abstentions
- **CARRIED UNANIMOUSLY**
- **5. RESOLUTION** to **APPROVE** the Financial Risk Assessment for 2015/16 **PROPOSED** by Cllr Kiff. **SECONDED** by Cllr Bond.
 - 11 In Favour
 - 0 Against
 - **0** Abstentions
 - **CARRIED UNANIMOUSLY**
- **6. RESOLUTION** to **APPROVE** the existing Risk Assessments for 2015/16. **PROPOSED** by Cllr Jones. **SECONDED** by Cllr Harris.
 - 11 In Favour
 - 0 Against
 - **0** Abstentions
 - **CARRIED UNANIMOUSLY**

Cllr Worster thanked the Town Clerk for all her hard work in undertaking in producing the year end return and also expressed gratitude to the two financial scrutineers, Cllrs Jones and Kiff.

There being no further Council business, the meeting concluded at 7.10 pm